



# DIPLOMA IN ISLAMIC BANKING & FINANCE

STUDENT GUIDEBOOK

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Prophet Muhammad (PBUH) said :

“ Seeking  
knowledge is an  
**obligation** upon  
every Muslim”

# About the Author

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Head of Programme Diploma in  
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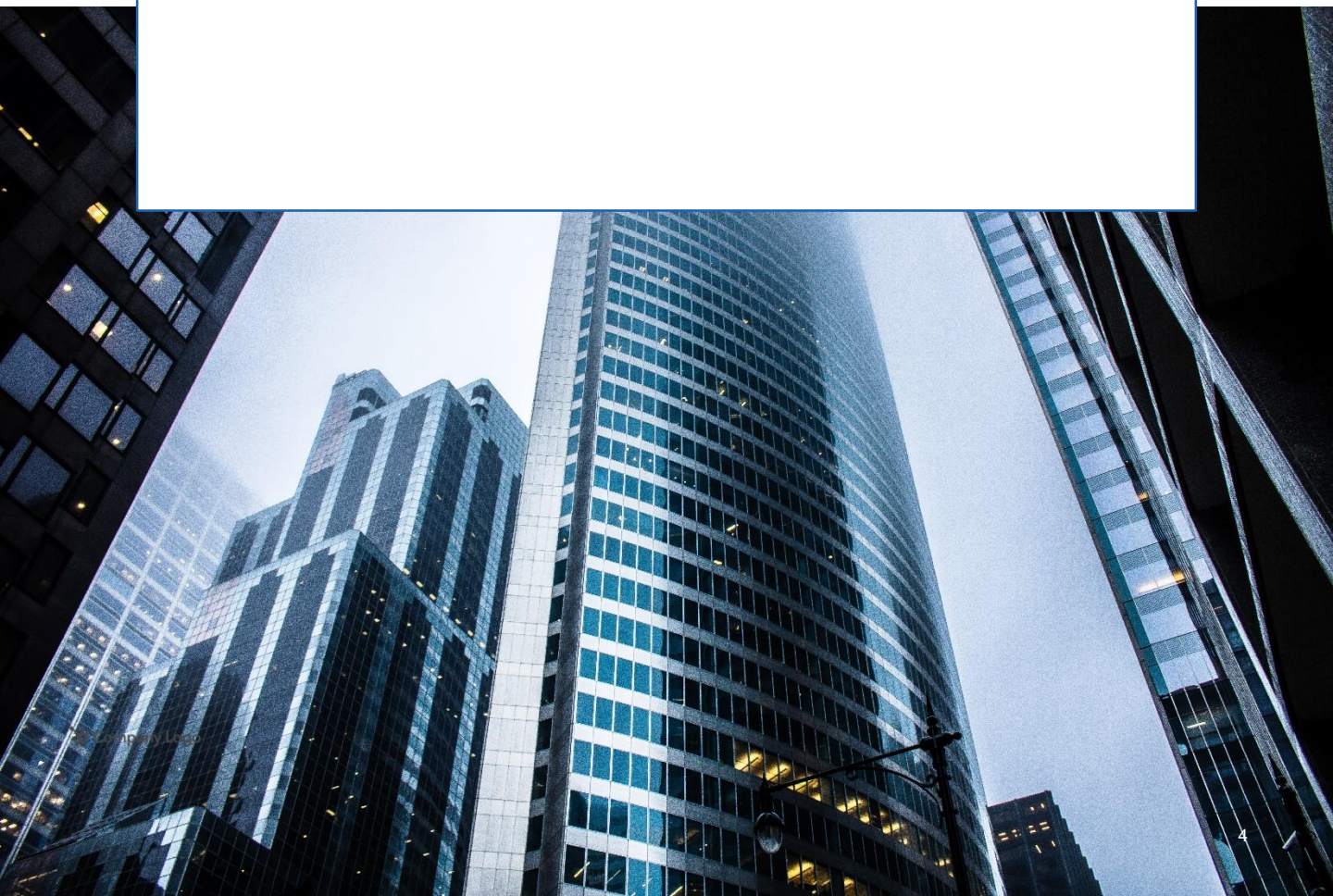


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# Politeknik Nilai in a Nutshell



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# Introduction

**Politeknik Nilai Negeri Sembilan (PNS)** is the 23rd polytechnic established under the Ministry of Higher Education Malaysia on 1 April 2007, under the 9th Malaysia Plan. PNS started operating on a temporary campus with first intake students in December 2007.

PNS moved to a permanent campus at Kompleks Pendidikan Bandar Enstek, Negeri Sembilan in September 2011. This campus is built on a 101.5-acre site consist of administration, lecture complex, academics, Islamic center, hostel, and cafeteria building blocks. This campus can accommodate 2,400 students with a capacity of 1,200 staying in-campus students.

PNS consists of three main academic departments; which are Jabatan Agroteknologi & Bio-Industri (JAB), Jabatan Perdagangan (JP), Jabatan Kejuruteraan Mekanikal (JKM) and supported by two other departments; Jabatan Pengajian Am (JPA) and Jabatan Matematik, Sains, dan Komputer (JMSK).







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# Below is the list of programmes offered:





## JABATAN PERDAGANGAN

-  Diploma in Islamic Banking and Finance (DIB)
-  Diploma in Logistics and Supply Chain Management (DLS)
-  Diploma in Retail Management (DRM)
-  Diploma in Business Information System (DBS)

## JABATAN AGROTEKNOLOGI DAN BIO-INDUSTRI

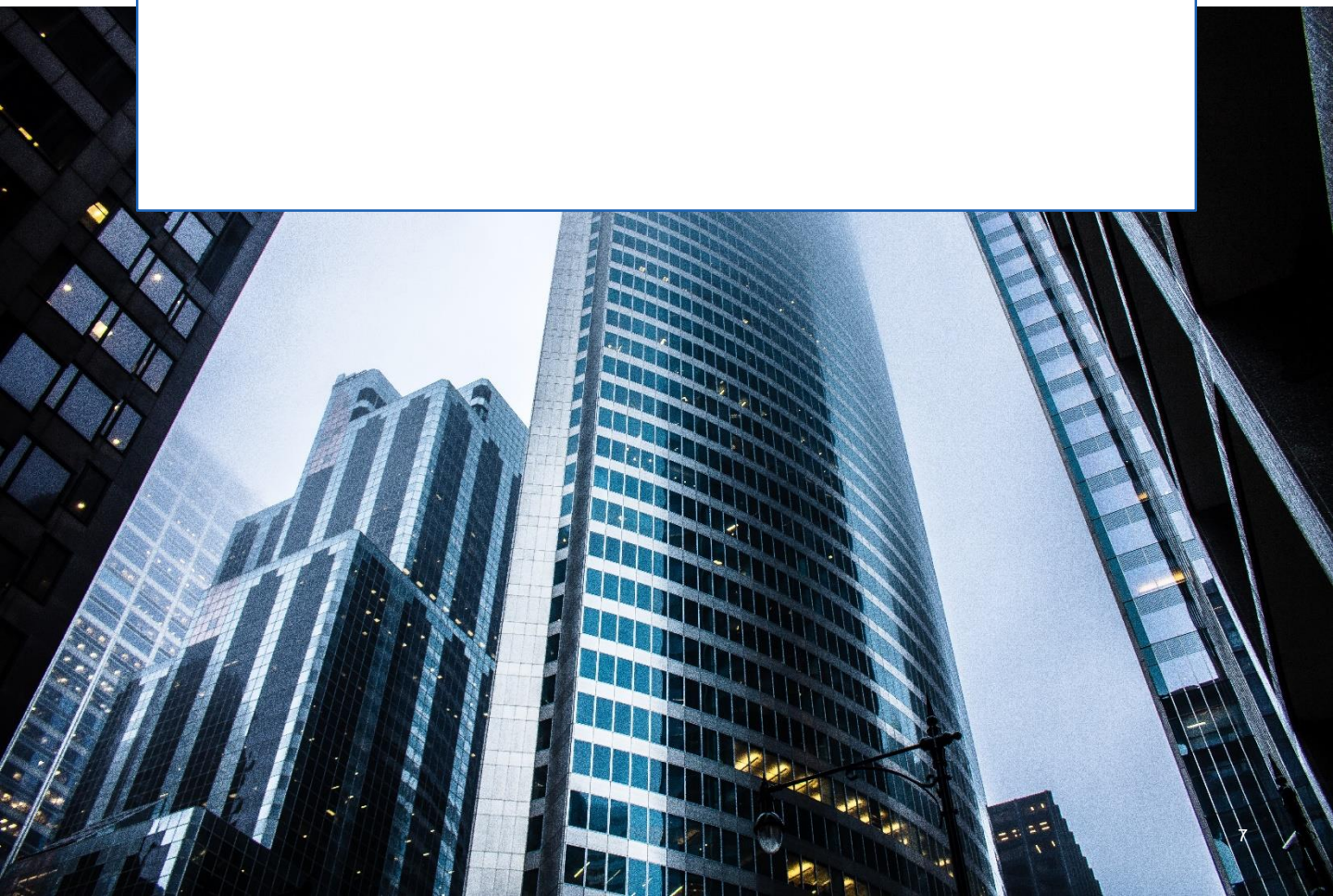
-  Diploma in Biotechnology (DBT)
-  Diploma in Landscape Horticulture (DLH)

## JABATAN KEJURUTERAAN MEKANIKAL

-  Diploma in Mechanical Engineering (DKM)
-  Diploma in Mechatronic Engineering (DEM)



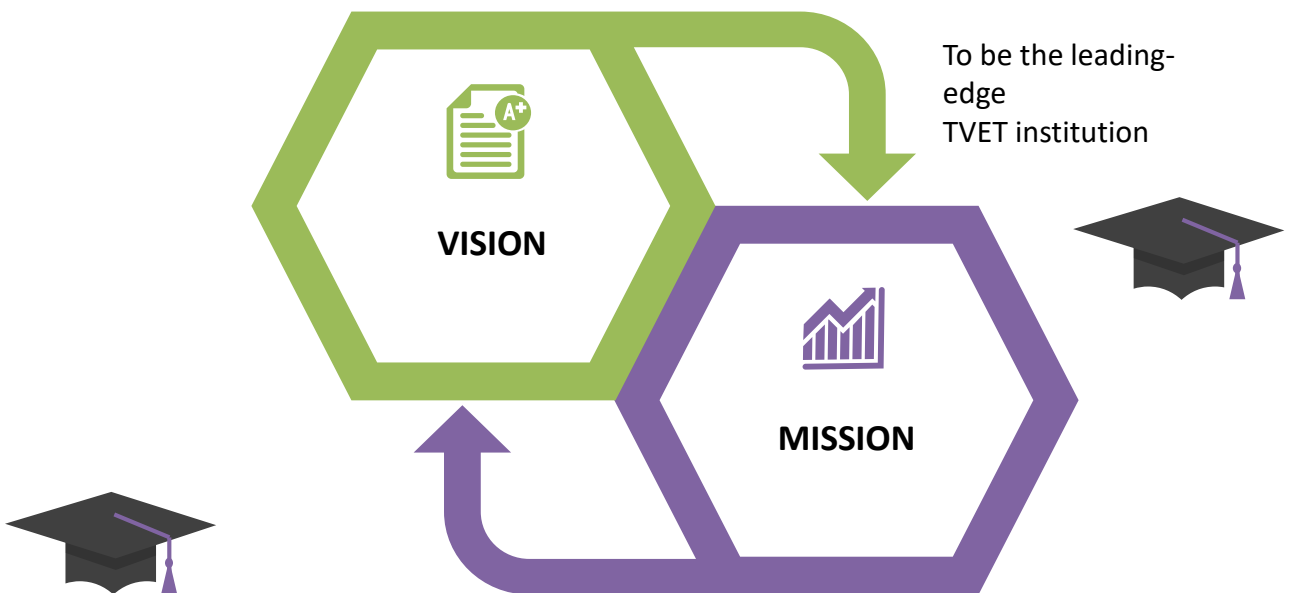
# Vision & Mission







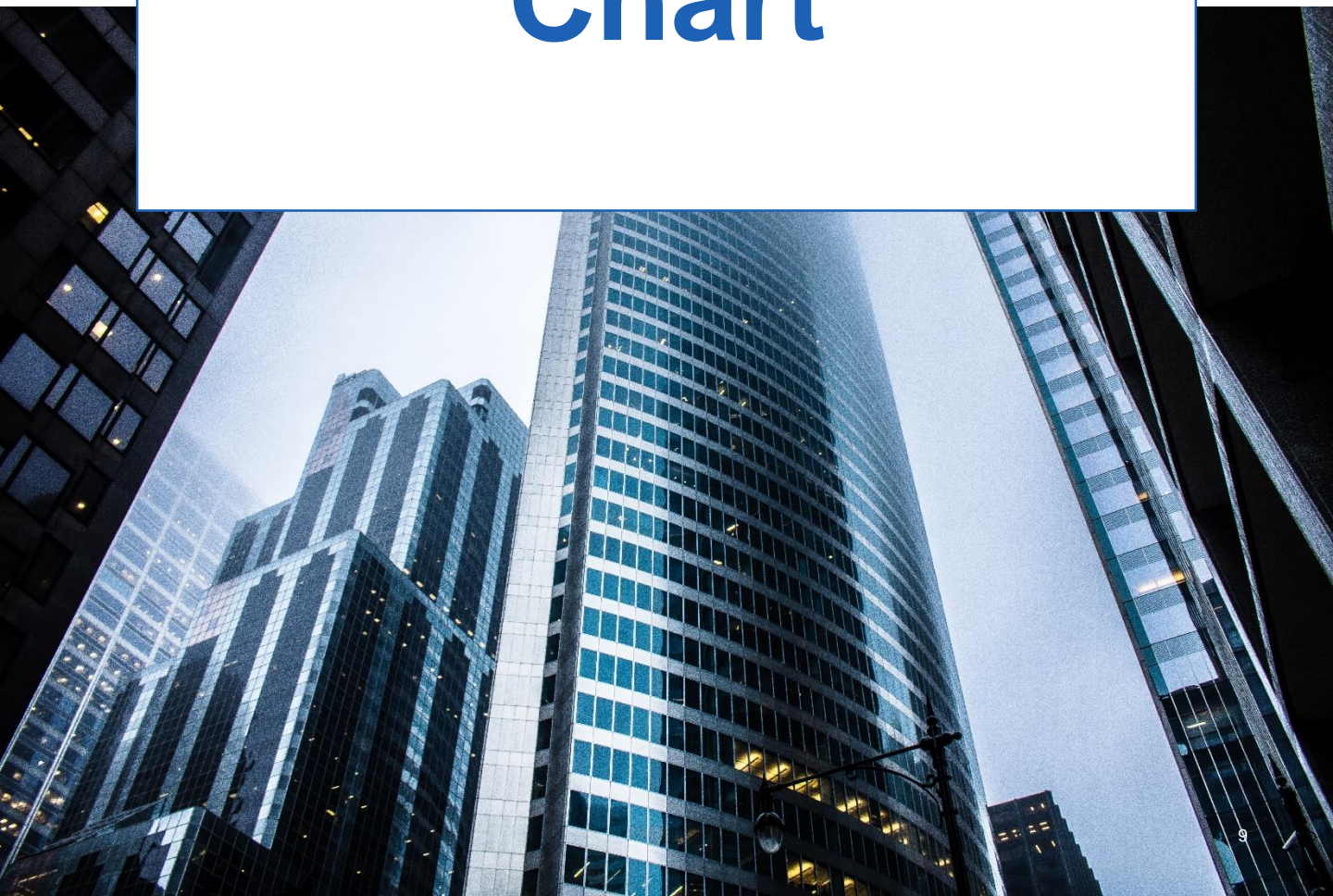
# Vision & Mission



1. To provide wide access to quality and recognized TVET programmes.
2. To empower communities through lifelong learning.
3. To develop holistic, entrepreneurial and balanced graduates.
4. To capitalize on smart partnership with stakeholders.

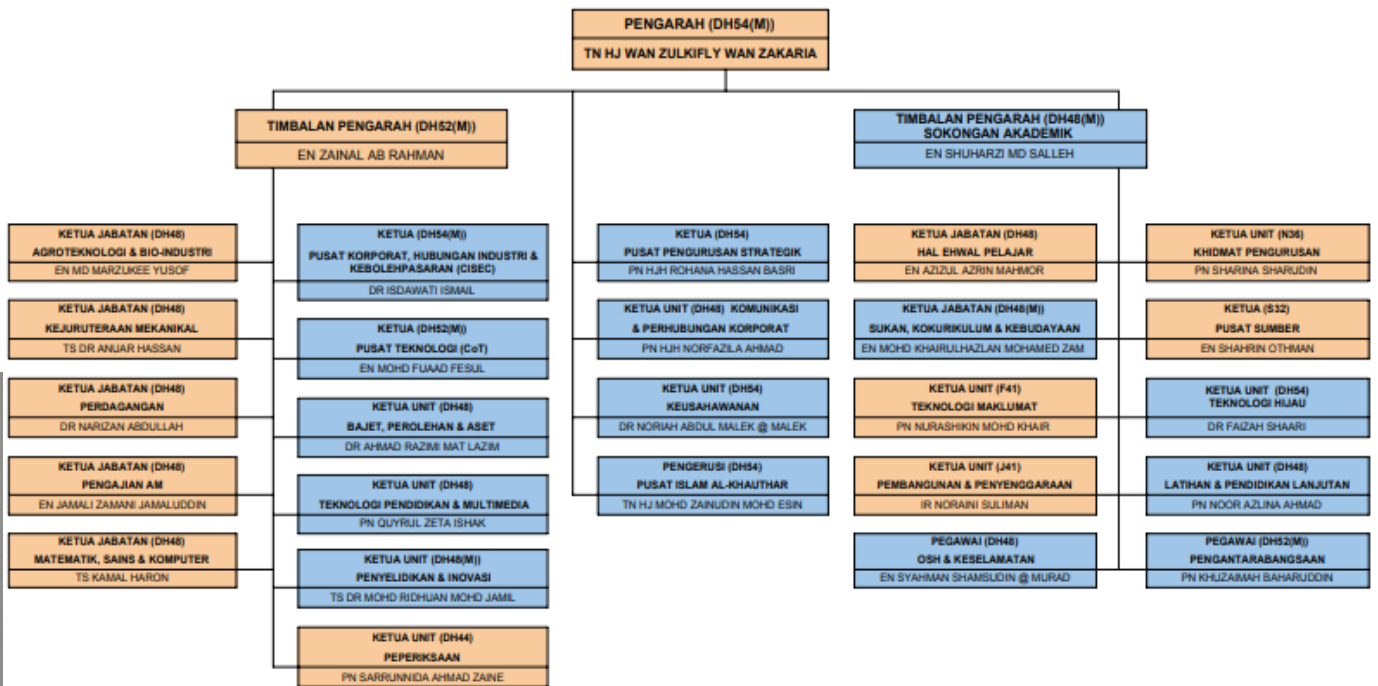


# Politeknik Nilai Organization Chart



# Politeknik Nilai Organization Chart

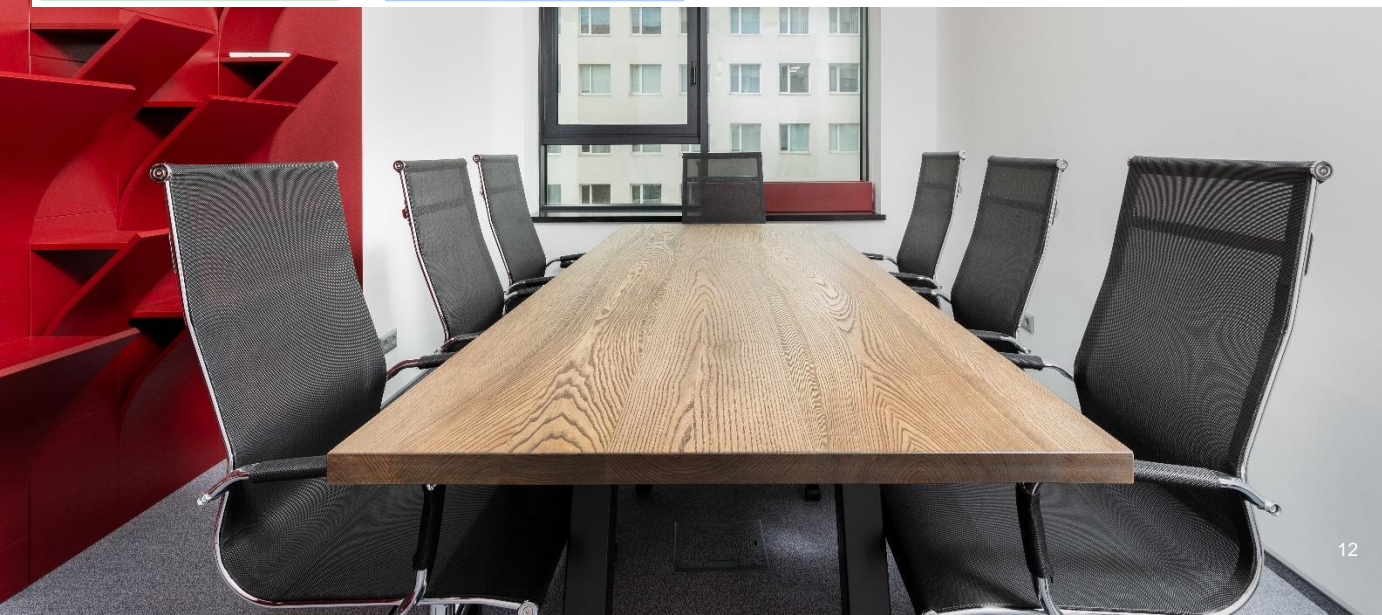
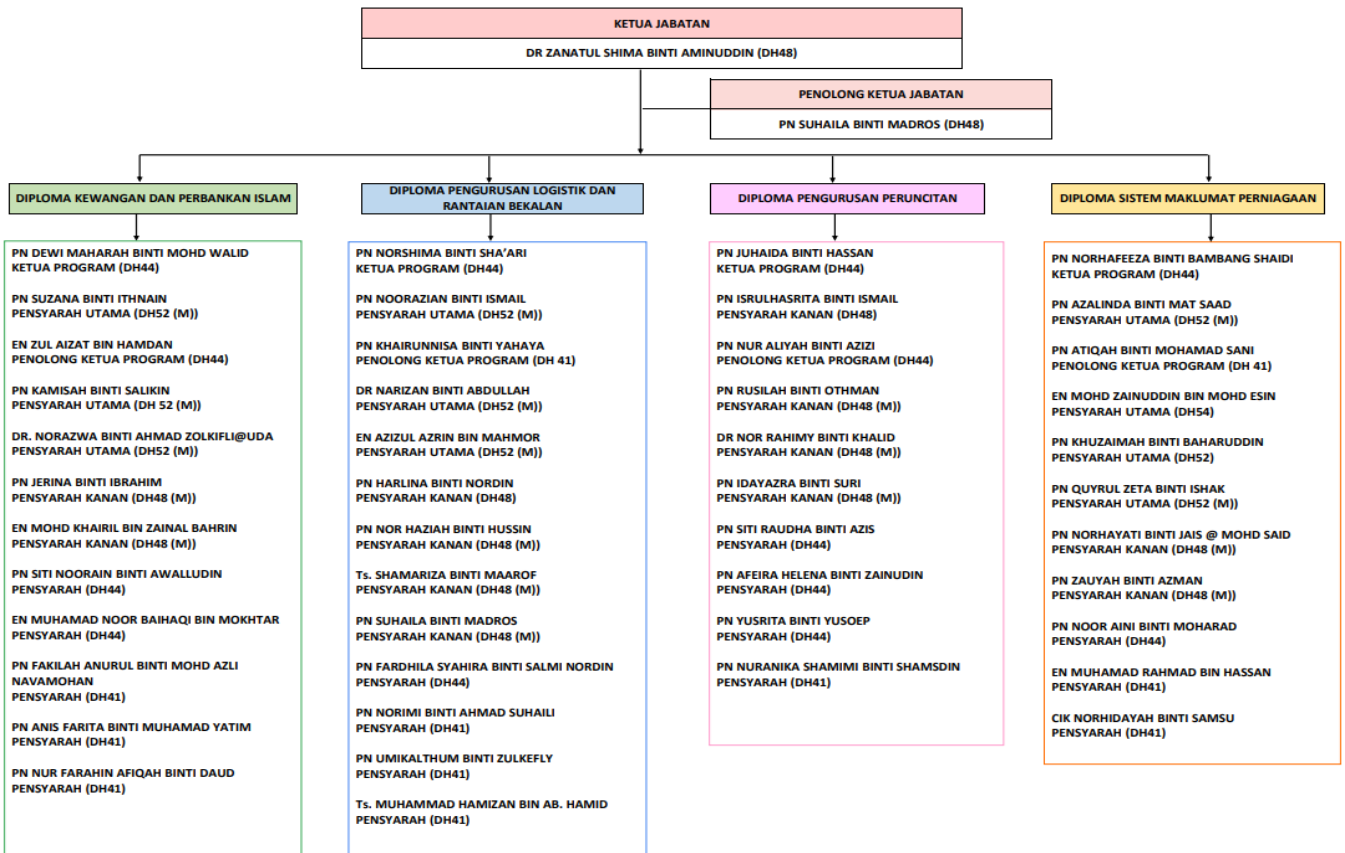
## POLITEKNIK NILAI, NEGERI SEMBILAN CARTA ORGANISASI



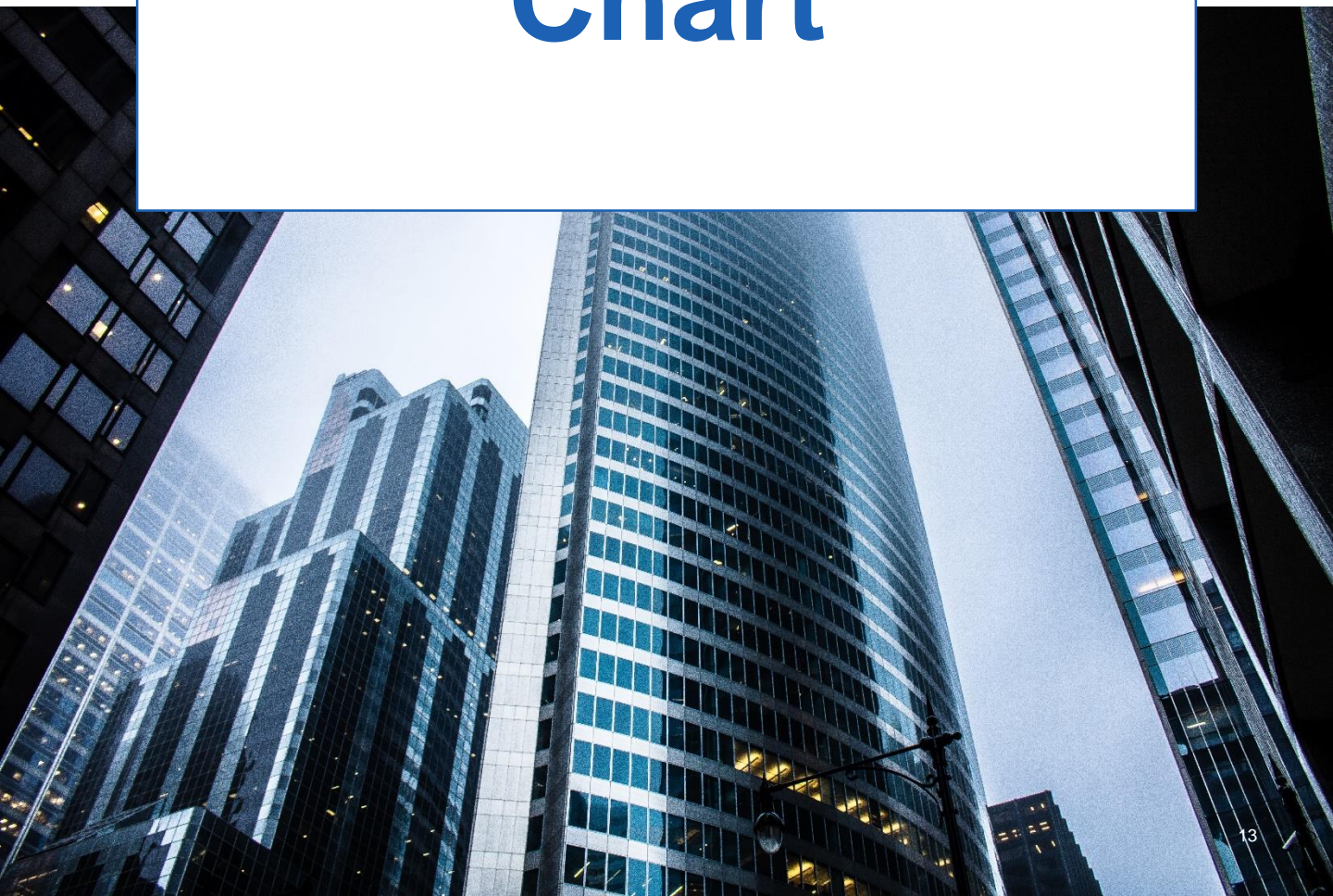
# Commerce Department Organization Chart



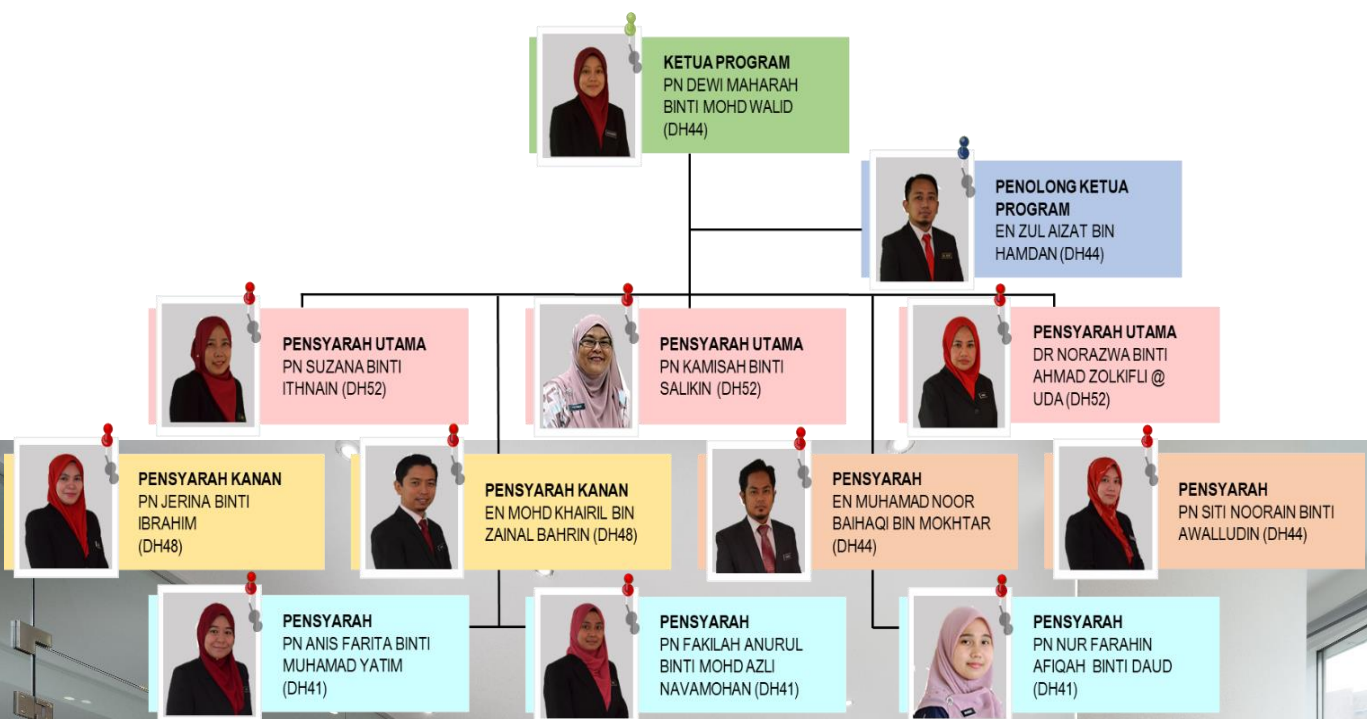
# Commerce Department Organization Chart



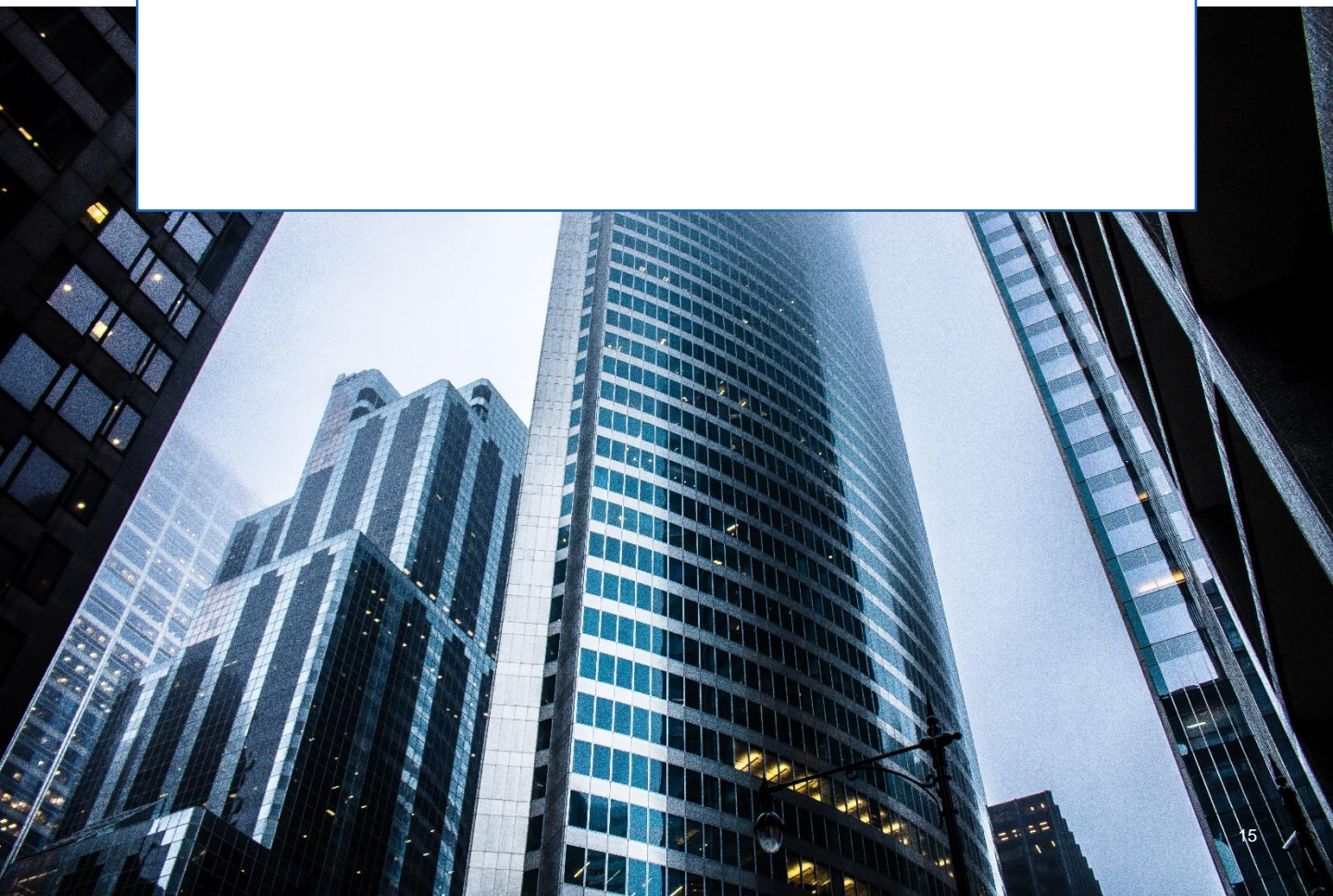
# DIB Programme Organization Chart



# DIB Programme Organization Chart



# Outcome Based Education (OBE)

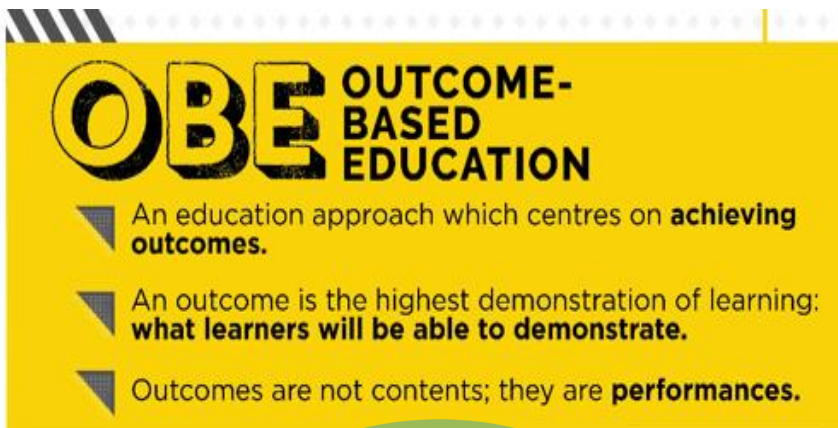




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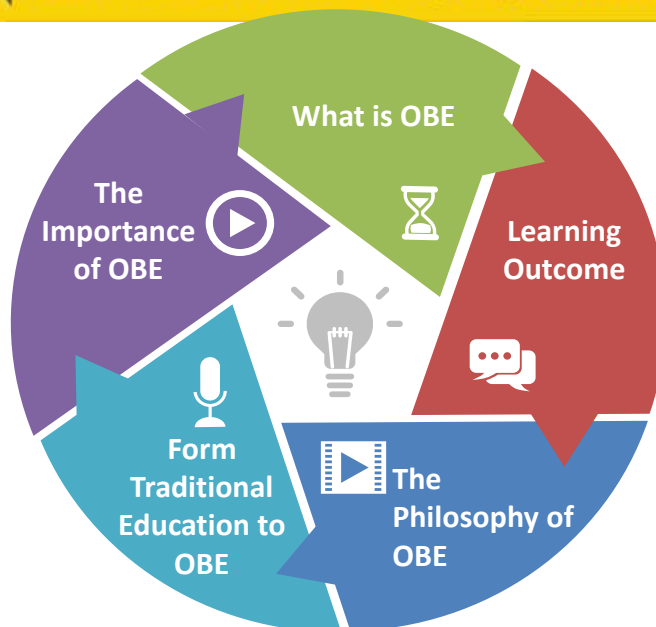
# Outcome Based Education (OBE)

It's not what we teach, it's what you learn



**OBE** **OUTCOME-BASED EDUCATION**

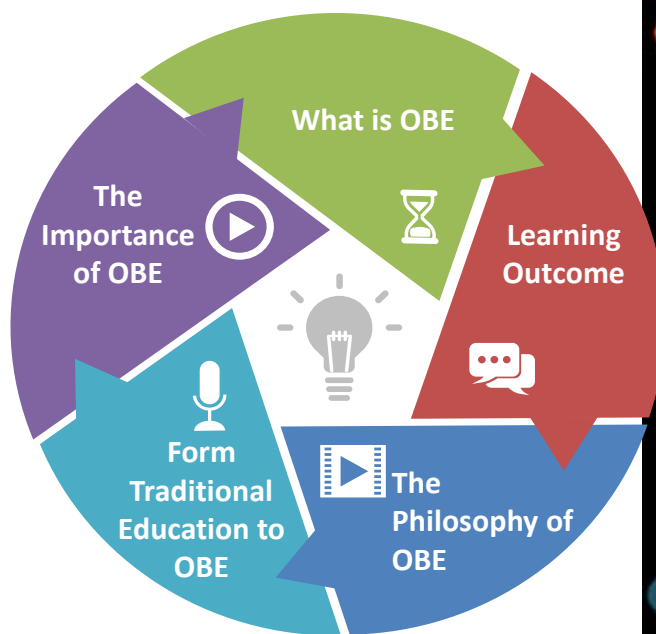
- ▶ An education approach which centres on **achieving outcomes**.
- ▶ An outcome is the highest demonstration of learning: **what learners will be able to demonstrate**.
- ▶ Outcomes are not contents; they are **performances**.



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# Outcome Based Education (OBE)

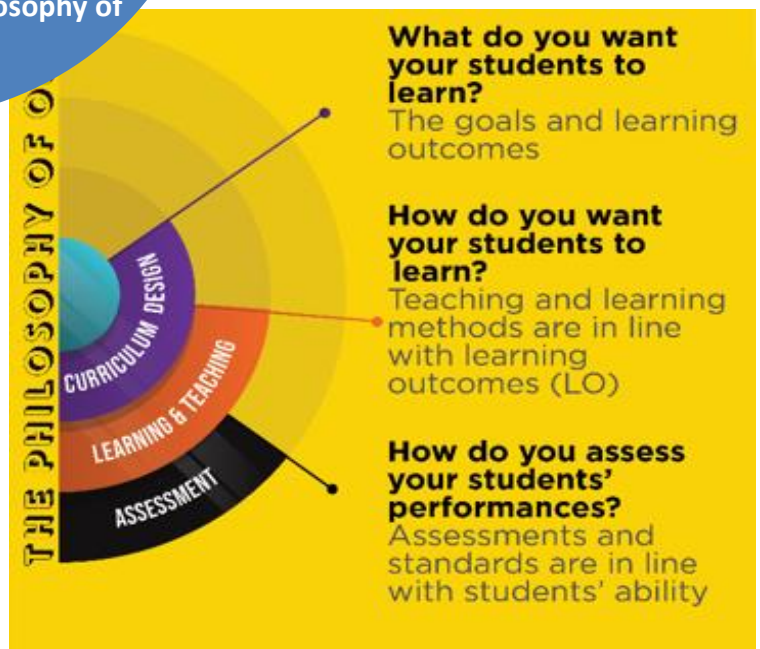
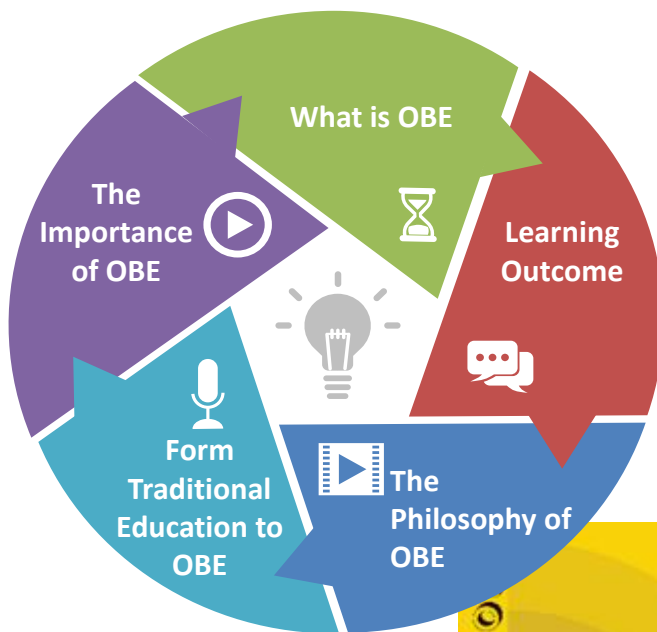
It's not what we teach, it's what you learn



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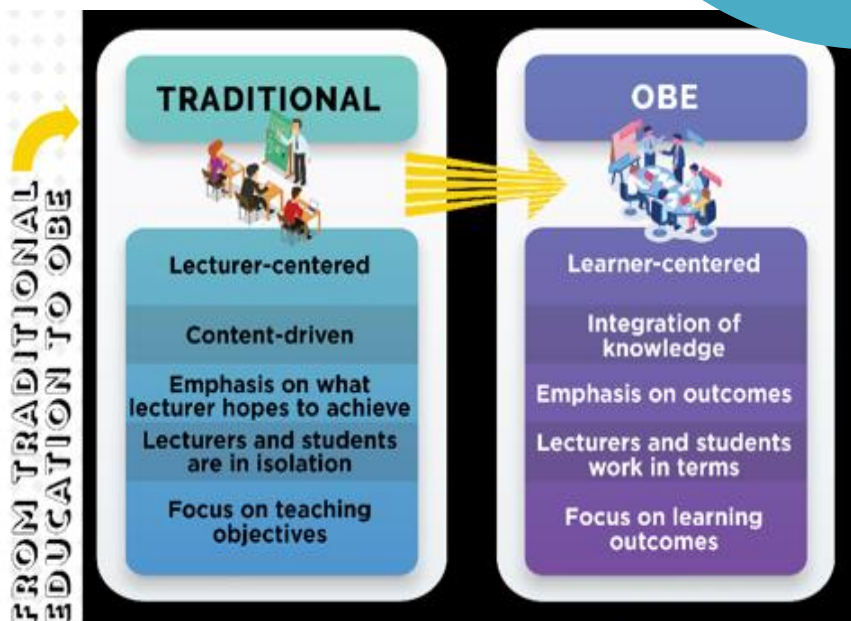
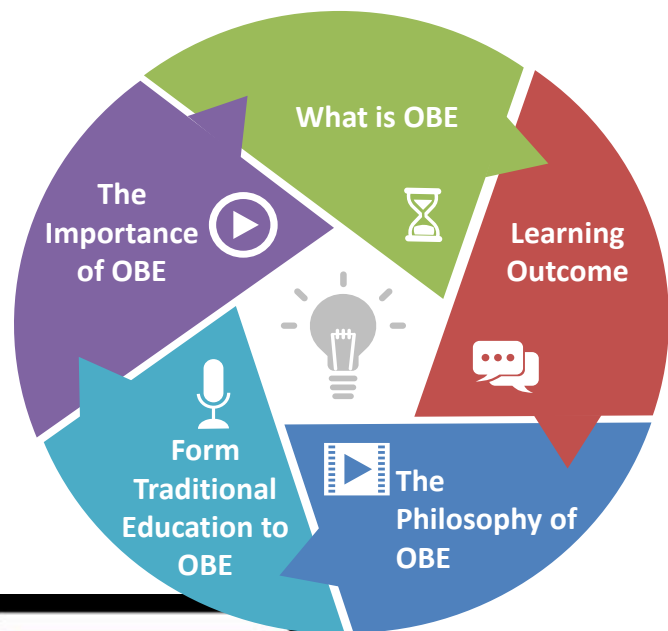
# Outcome Based Education (OBE)

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# Outcome Based Education (OBE)

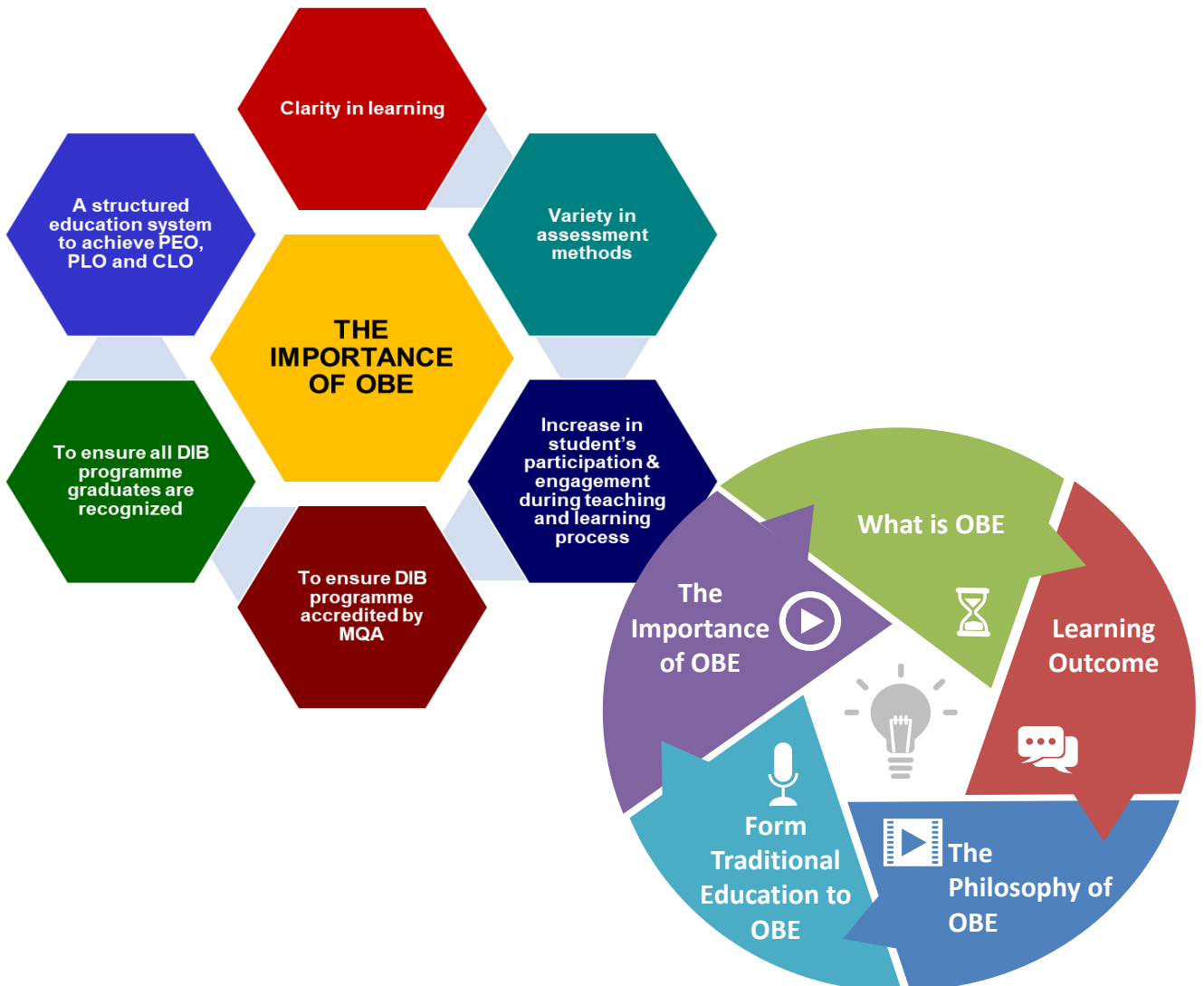
It's not what we teach, it's what you learn



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# Outcome Based Education (OBE)

It's not what we teach, it's what you learn



# Outcome Based Education (OBE)

It's not what we teach, it's what you learn

## Prinsip OBE

Lecturer will focus on what they want their students to know, understand and be able to do.

Lecturer will establish high, challenging standards of performance in order to encourage students to engage deeply in what they are learning.



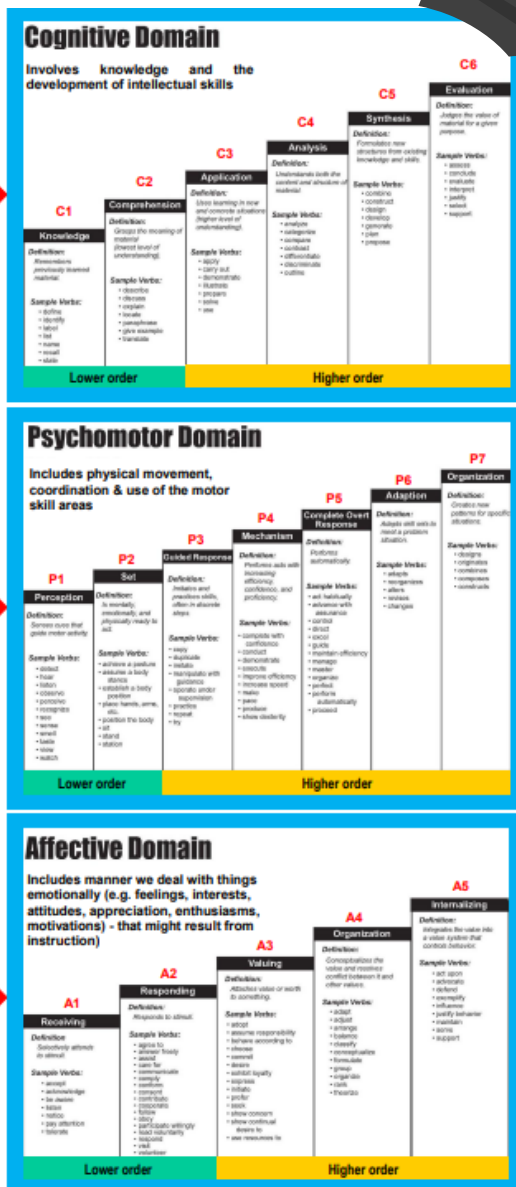
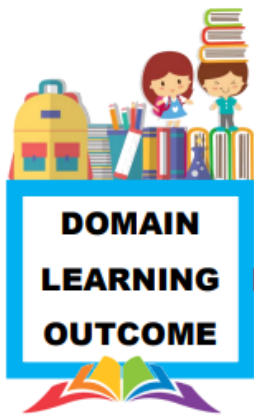
The curriculum design must start with a clear definition of the intended outcomes that students are to achieve by the end of the program.

Lecturer will strive to provide expanded opportunities for all students in learning.



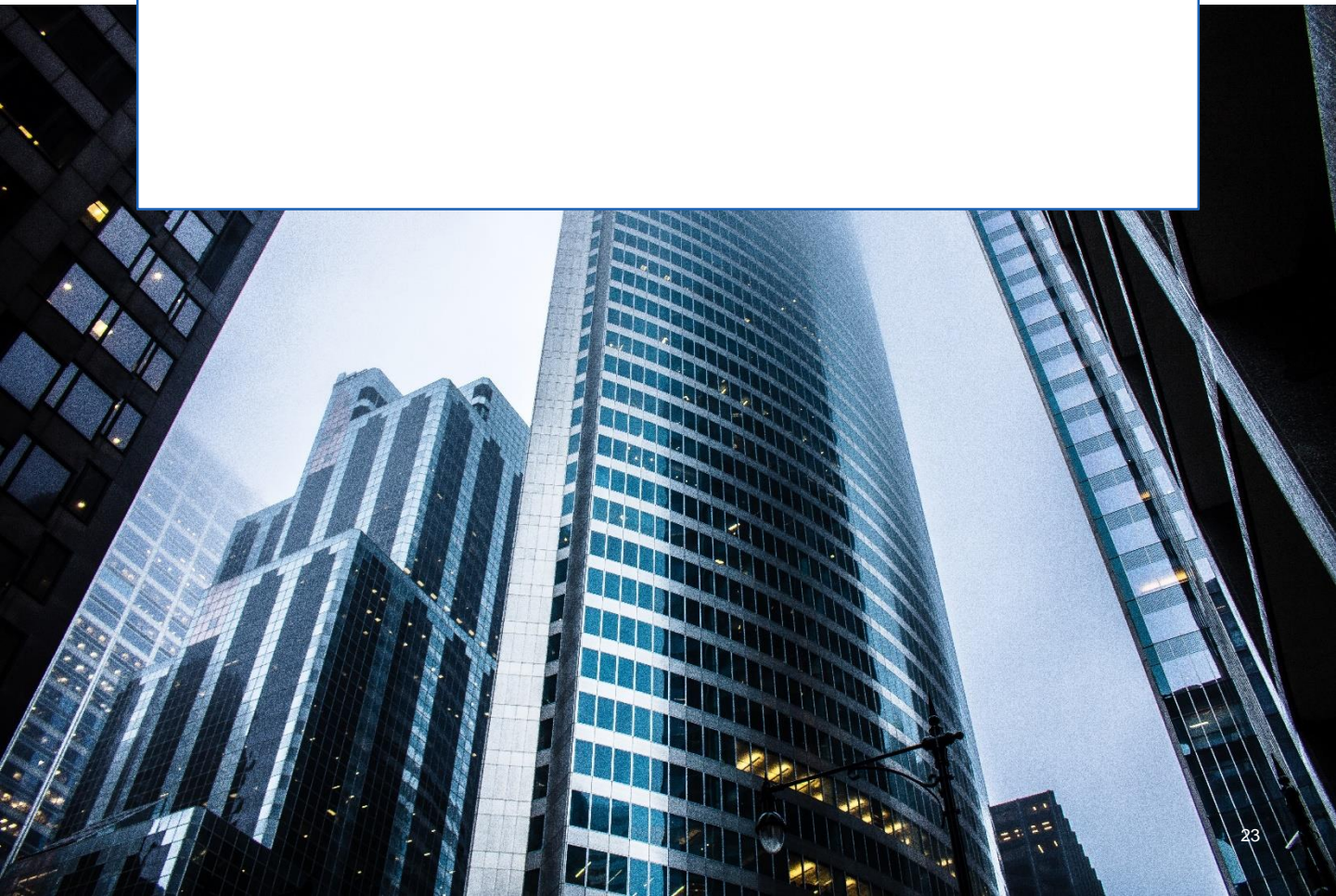
# Outcome Based Education (OBE)

It's not what we teach, it's what you learn



Based on "Taxonomy of Educational Objectives", B.S. Bloom Editor. 1956

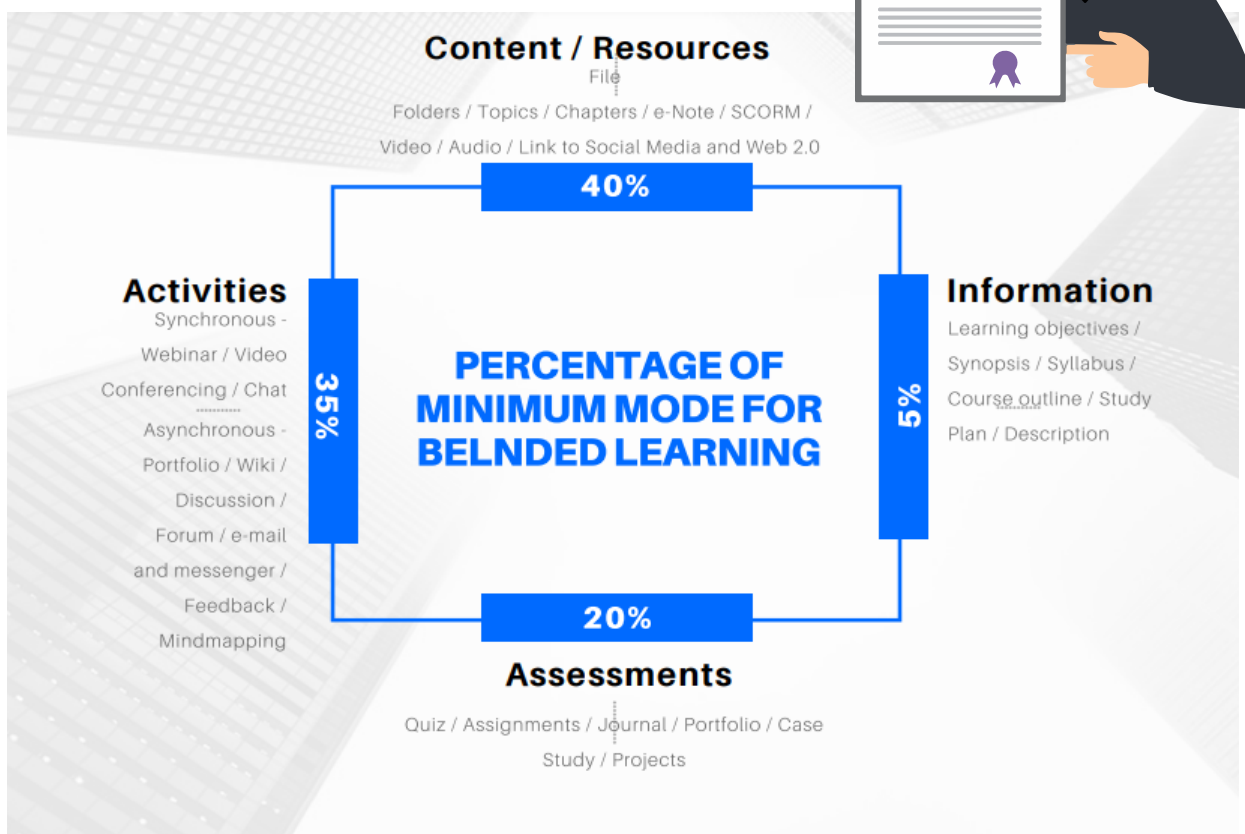
# Blended Learning



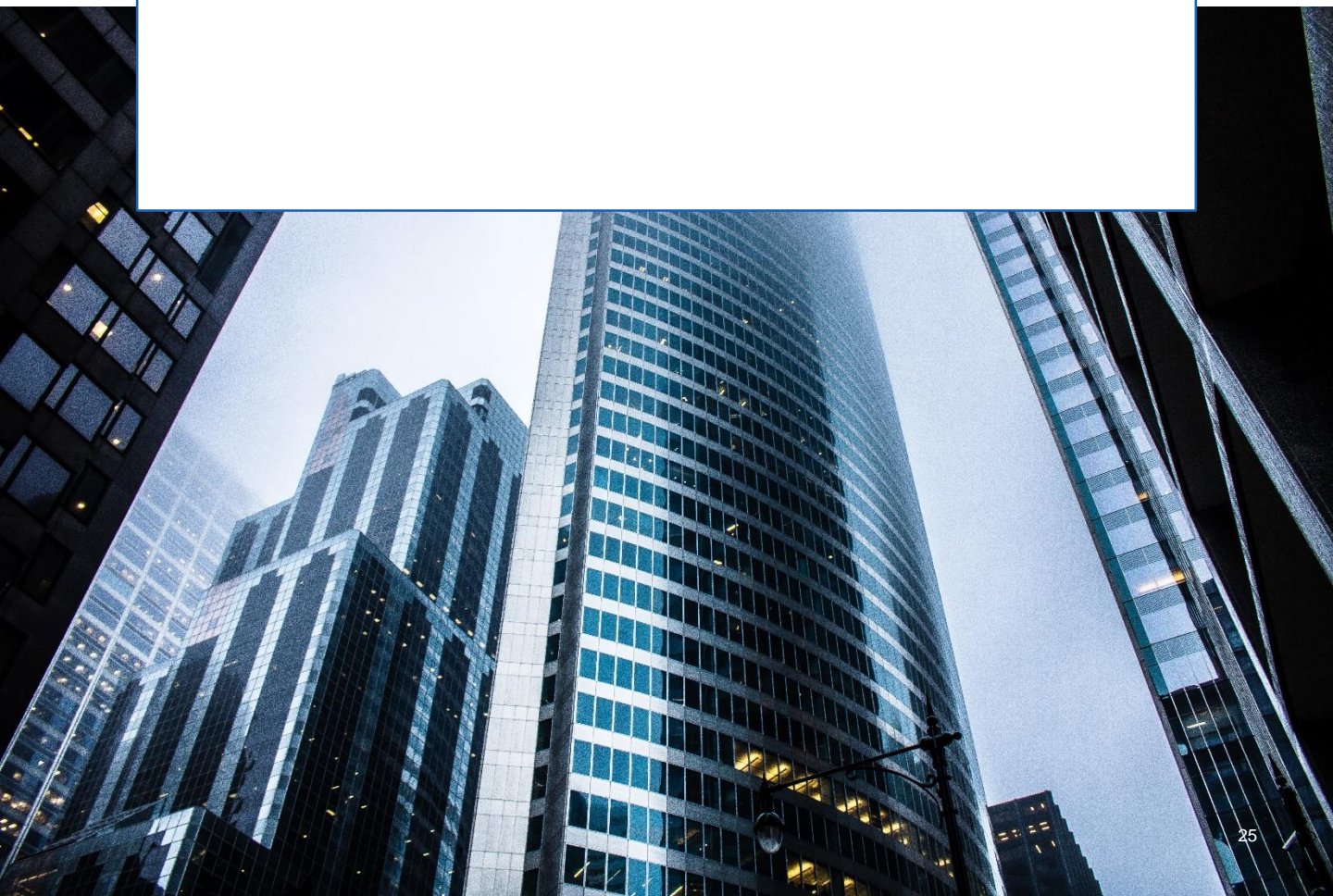


# Blended Learning

**Blended learning** is a method in teaching and learning which integrates a mixture of online and on-site mode of learning. This teaching approach can be used either to facilitate or replace the face to face of student's learning session. The weightage of 30% to 80% in blended learning can be achieved when the course and activities are conducted through online.



# Portal CIDOS e-Learning



# Portal CIDOS e-Learning

## CIDOS

**CIDOS (e-Learning) is an interactive online educational system which provides platform for lecturers and students to create quality materials for online learning**



THE CIDOS SYSTEM CAN BE BROWSED THROUGH LMS 3.5

[HTTP://CIDOS.EDU.MY](http://CIDOS.EDU.MY)



# Portal SPMP



# Portal SPMP

## SISTEM SPMP

# SISTEM PENGURUSAN MAKLUMAT POLITEKNIK



Anda Pelajar Baharu Yang Telah Mendapat Tawaran Pengajian di Politeknik Nilai Negeri Sembilan?  
Jika Jawapannya 'YA', Tahniah Diucapkan!

Sila Klik Pautan Dibawah Untuk Meneruskan Pendaftaran :

» [PENDAFTARAN ON-LINE PELAJAR BAHARU](#)

» [TUKAR & LUPA KATALALUAN](#)

Sila tukar password selepas selepas kali pertama log masuk. Gunakan password selain dari nombor pendaftaran anda.

\*\*Pelajar yang Lupa Password, sila berhubung dengan Penasihat Akademik masing-masing

Selamat Datang :

No.KP :

Katalaluan / No. Pend :

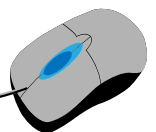
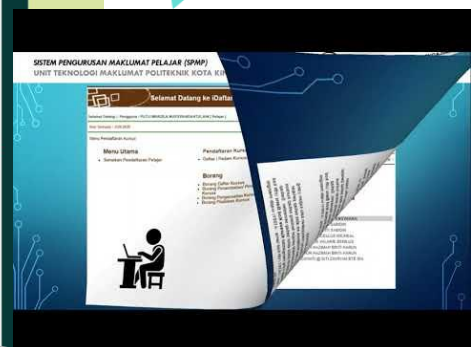
### Makluman:

Pelajar adalah diminta untuk menggunakan No.KP dan No.Pendaftaran(huruf besar) untuk KALI PERTAMA login ke portal ini. Seterusnya mohon untuk menukar katalaluan dengan menggunakan 6 hingga 8 aksara sahaja. Bagi para pensyarah/staf, sila gunakan no.kpb dan katalaluan masing-masing. Sebarang masalah, sila majukan kepada administrator...

# SPMP

## SPMP

Sistem Pengurusan Maklumat Politeknik  
Politeknik Nilai, Negeri Sembilan



[HTTP://SPMP.POLINILAI.EDU.MY](http://SPMP.POLINILAI.EDU.MY)

# Examination



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# Examination

## COURSE ENROLMENT

- Course enrolment is done at the beginning of each semester within (7) seven days from the official date of the beginning of the academic semester.
- Students must meet the total credits allowed by adding other courses that are on offer in the current semester and repeat modules (carry) from the previous semester.
- Students need to get advice from the Academic Advisor as well as the confirmation of the respective Head of Department before registering.
- Student who has enrolled in a course has a responsibility to follow all learning activities and comply with all the requirements of the course.
- Student must fulfil the minimum attendance percentage as stipulated to be evaluated for all learning activities associated with the registered course.
- Failure of students to attend any learning activity satisfactorily for a module may result in students not being eligible to sit for the examination for that module.

## ADDING AND DROPPING A COURSE

- Students who have registered a module can add or drop a course(s) provided that the total number of credits allowed for the particular semester is not less or not more than the set number of credit hours.
- Students are allowed to add or drop a course from the beginning of week three (3) until week (6) of a particular academic semester. Students should first seek advice and endorsement from their Academic Advisor and/ or Head of Academic Programme and approval from the respective Head of Department.
- Students are not allowed to add or drop a course after the specified timeframe.



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# Examination

## REPEATING A COURSE

- Students who failed compulsory, core courses and discipline core courses in a particular semester should enroll and repeat failed courses from the previous semester.
- Students should undertake all the learning activities associated with the repeated courses.
- Students need to register to repeat the module together with the module set for the current semester after getting advice from the Academic Advisor and the approval of the Head of Department.
- The method of repeating the module is subject to the condition of the maximum total number of credit hours that have been set for each semester.
- The method of repeating the module is also subject to whether the module is offered or not during the semester.

## IMPROVING COURSE GRADES

Students who passed with grade C-, D+ or D for any course:

- i. is allowed to improve course grade for a particular course once during his/her duration of study.
- ii. should undertake all the learning activities associated with the course during any subsequent semester including short semester.
- iii. will have the highest grade earned used to compute the grade point obtained for the particular course.
- iv. can enroll to improve the course grade for a particular course but the total number of credits taken should not exceed twenty (20) credits. Under circumstances where this is not possible, student must obtain the approval of the Head of Department.

## PROGRESSION IN THE PROGRAMME OF STUDIES

Students who obtained good standing (KB) and conditional standing (KS) are eligible to progress to subsequent semester.



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# Examination

## CATEGORIES OF ASSESSMENT RESULTS

Assessment result for each semester will be categorized as below:

### i. Full Pass (LP)

Final semester students who acquire a CGPA that is equal to or more than 2.00, fulfil the required conditions, are qualified to be awarded a certificate.

### ii. Good Standing (KB)

Students who acquire a CGPA that is equal to or more than 2.00.

### iii. Conditional Standing (KS)

Students who acquire a CGPA that is equal to or more than 1.60 but less than 2.00.



### iv. Fail and Termination of Study (GB)

Fail and termination of study status will be given to students who:

- a) Attain a CGPA that is less than 1.60
- b) Attain a GPA that is less than 1.00
- c) Fail a particular course three (3) times, which include the special final examination or special assessment or short semester
- d) Attain KS standing three (3) times consecutively
- e) Fail Industrial training course TWICE
- f) Fail the same WBL course TWICE
- g) Have exceeded the maximum duration of study for a particular programme.

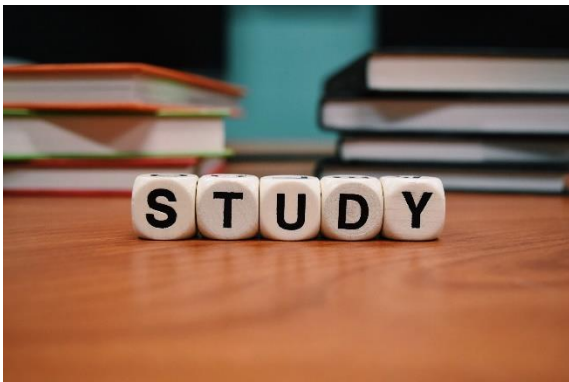
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# Examination

## DURATION OF STUDY

The duration of study for a Diploma course is as follows:

- i. Minimum : 5 semesters
- ii. Maximum : 9 semesters



## CONFERMENT OF AWARD

Students are deemed to have completed their studies and qualified to be awarded a certificate of a particular programme if they satisfy the following criteria;

- i. Pass all required courses for the particular programme
- ii. Obtain a CGPA that is equal to or more than 2.00
- iii. Acquire the total credit assigned to the particular programme
- iv. Endorsed by the Examination Board.



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# Examination

## GRADING SCHEME

### GRADING SCHEME

Marks obtained by students in a particular course will be given a grade a respective grade point according to grading scheme

MARKS	GRADE POINT	GRADE	STATUS
90-100	4.00	A+	EXCEPTIONAL
80-89	4.00	A	EXCELLENT
75-79	3.67	A-	DISTINCTION
70-74	3.33	B+	DISTINCTION
65-69	3.00	B	DISTINCTION
60-64	2.67	B-	PASS
55-59	2.33	C+	PASS
50-54	2.00	C	PASS
47-49	1.67	C-	PASS
44-46	1.33	D+	PASS
40-43	1.00	D	PASS
30-39	0.67	E	FAIL
20-29	0.33	E-	FAIL
0-19	0.00	F	FAIL



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# Examination

## GRADE POINT SYSTEM

### Grade Point System

Polytechnic adopts an assessment system that is based on a quantitative measurement of students' achievement in a particular program known as Sistem Nilai Mata (SNM) or Grade Point System. Based on SNM, students' academic achievements in a particular programme is measured using two (2) grading systems

#### Purata Nilai Mata (PNM) or Grade Point Average (GPA)

$$\text{GPA} = \frac{\text{Total Grade Point Obtained In Current Semester}}{\text{Total Credit Taken In Current Semester}}$$

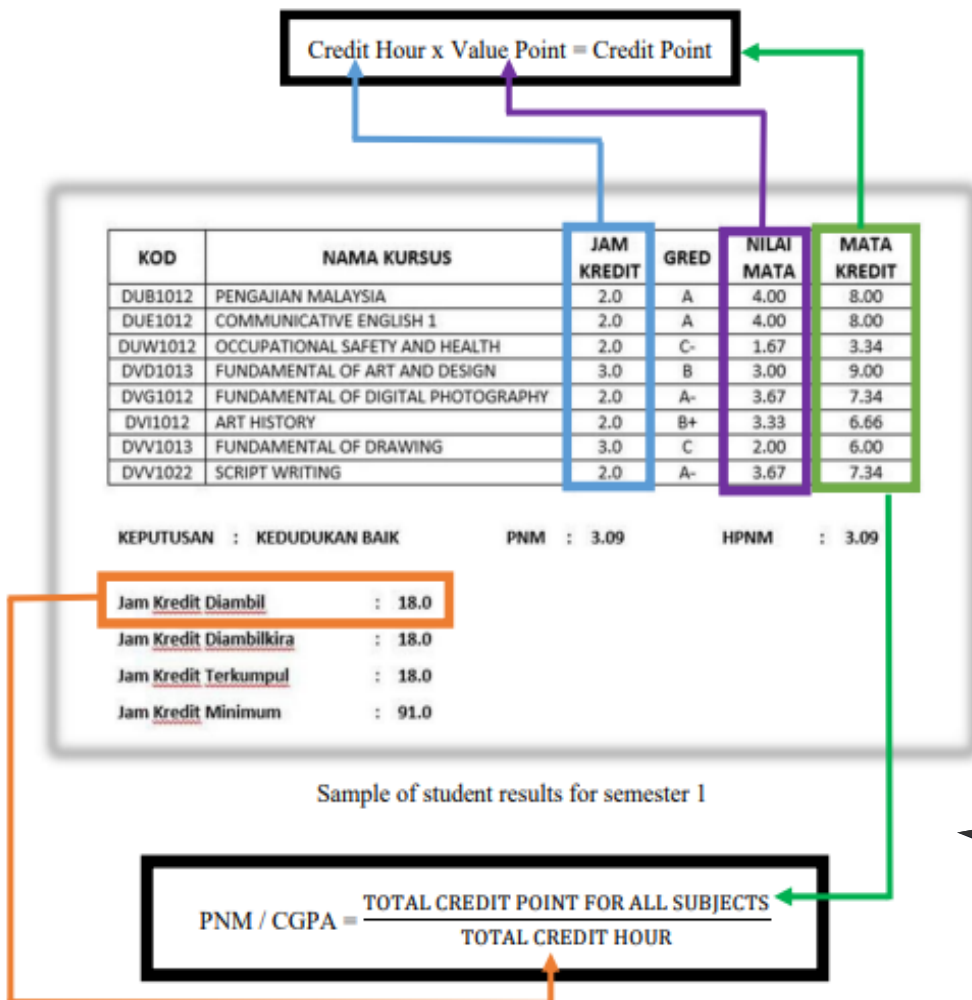
#### Himpunan Purata Nilai Mata (HPNM) or Cumulative Grade Point Average (CGPA)

$$\frac{\text{Current Overall Total Grade Points Earned}}{\text{Current Overall Total Number Of Credit Taken}} = \text{CGPA}$$



# Examination

## HOW TO CALCULATE PNM (GPA)



$$\text{PNM / GPA} = (8.00 + 8.00 + 3.34 + 9.00 + 7.34 + 6.66 + 6.00 + 7.34) / 18$$

$$\text{PNM / GPA} = 55.68 / 18$$

$$\text{PNM / GPA} = \underline{\underline{3.09}}$$



# Examination

## HOW TO CALCULATE HPNM (CGPA)

KOD	NAMA KURSUS	JAM KREDIT	GREG	MILAI MATA	MATA KREDIT
DUR1012	PENGABIAN MALAYSIA	2.0	A	4.00	8.00
DUE1012	COMMUNICATIVE ENGLISH 1	2.0	A	4.00	8.00
DUV1012	OCCUPATIONAL SAFETY AND HEALTH	2.0	C	3.67	7.34
DV11013	FUNDAMENTAL OF ART AND DESIGN	3.0	B	3.00	9.00
DVG1012	FUNDAMENTAL OF DIGITAL PHOTOGRAPHY	2.0	A	3.67	7.34
DV11012	ART HISTORY	2.0	B+	3.33	6.66
DV12013	FUNDAMENTAL OF DRAWING	3.0	C	3.00	9.00
DV13022	SCRIPT WRITING	2.0	A	3.67	7.34

KEPUTUSAN : KEDUDURAN BAK      PNM : 3.89      HPNM : 3.89

Jam Kredit Diambil : 18.0  
 Jam Kredit Diambilnya : 18.0  
 Jam Kredit Terkumpul : 18.0  
 Jam Kredit Minimum : 9.0

KOD	NAMA KURSUS	JAM KREDIT	GREG	MILAI MATA	MATA KREDIT
SPE1012	ENTREPRENEURSHIP	2.0	A	4.00	8.00
SRK2006	AKURIKULLUM 2	1.0	A	4.00	4.00
DUA2041	SENI DALAM ISLAM	2.0	A	3.67	7.34
DV02013	STORYBOARDING	3.0	B	3.00	9.00
DVG2022	DIGITAL IMAGING	2.0	A	3.67	7.34
DVA2013	TEKNOLOGI AUDIO VIDEO	3.0	B+	3.33	9.99
DVA2023	SINEMATOGRARI	3.0	B+	3.33	9.99
DVA2023	PENGENALAN KEPADA PENREBITAN VIDEO	2.0	A	3.67	7.34

KEPUTUSAN : KEDUDURAN BAK      PNM : 3.90      HPNM : 3.90

Jam Kredit Diambil : 18.0  
 Jam Kredit Diambilnya : 18.0  
 Jam Kredit Terkumpul : 36.0  
 Jam Kredit Minimum : 9.0

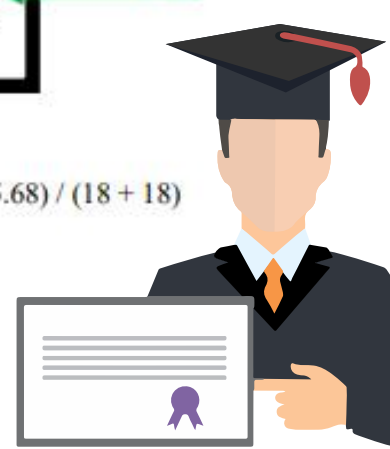
$$\text{HPNM / CGPA} = \frac{\text{TOTAL CREDIT POINT FOR ALL SEMESTER}}{\text{TOTAL CREDIT HOUR ALL SEMESTER}}$$

HPNM / CGPA = ((8.00 + 4.00 + 7.34 + 9.00 + 7.34 + 9.99 + 9.99 + 7.34) + 55.68) / (18 + 18)

HPNM / CGPA = (63 + 55.68) / 36

HPNM / CGPA = 118.68 / 36

**HPNM / CGPA = 3.30**



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# Examination

## EXAM'S INFO

### EXAM'S INFO

#### COURSE WORK & FINAL EXAMINATION

- Courses without final exam will be assessed based on fully (100%) by coursework.
- Courses with final exam will be assessed based on coursework (50%) and final exam (50%)

#### GENERAL RULES OF ASSESSMENT

- Has registered to pursue a programme of study
- Has enrolled in the related courses
- Has maintain a minimum of 80% attendance in learning activities associated with the course

#### TOTAL CREDIT DETERMINATION

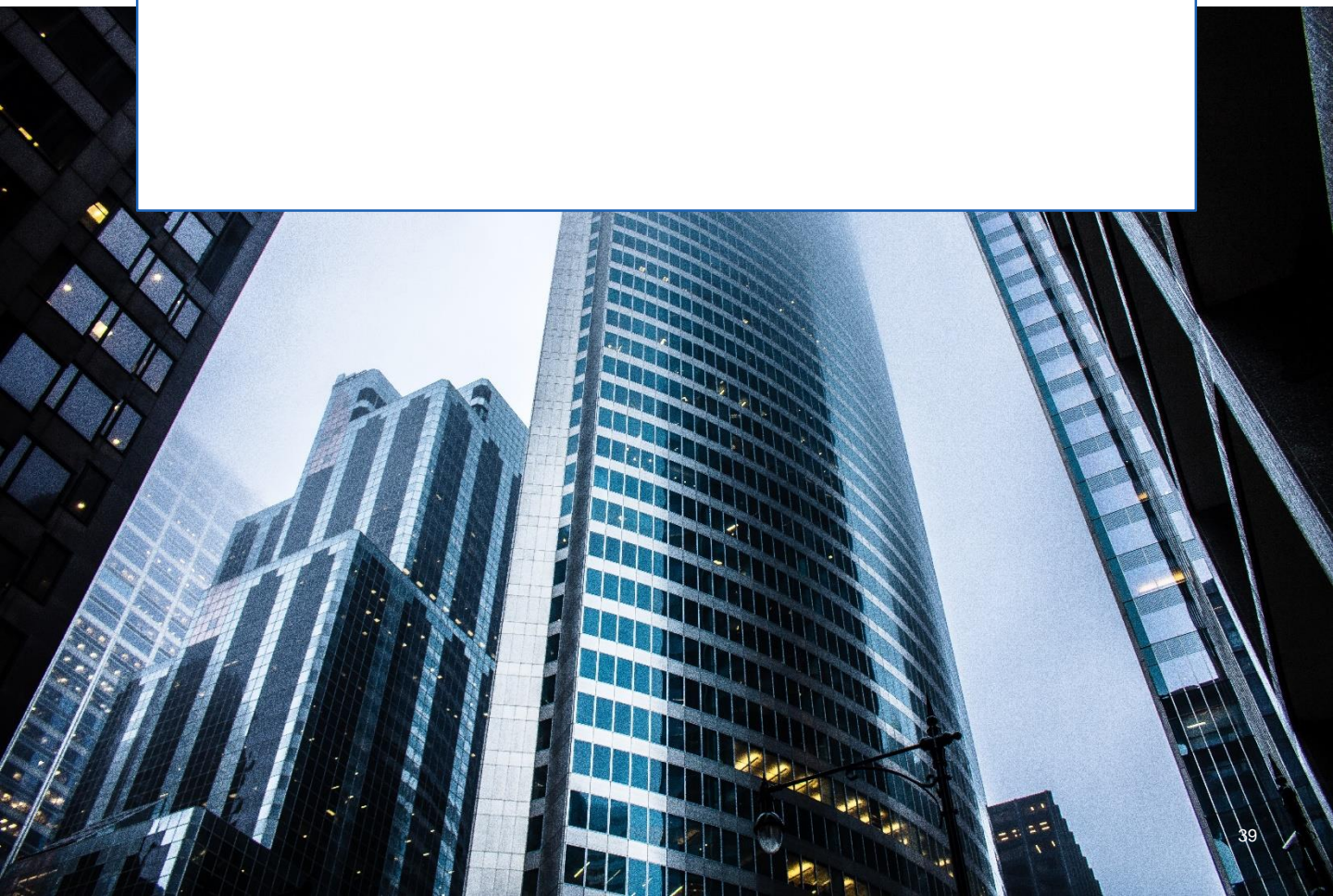
- The total number of credit that a student is allowed to enroll each semester is between 12 to 20
- Enrollment with less than 12 or more than 20 credits is only applicable with approval from Head of Department

#### CREDIT TRANSFER & COURSE EXEMPTION (CTCE)

- Students can apply for CTCE within 3 weeks from the start of lecture for the first semester
- Based on Polytechnic Educational Programme Credit Transfer and Course Exemption Guidelines

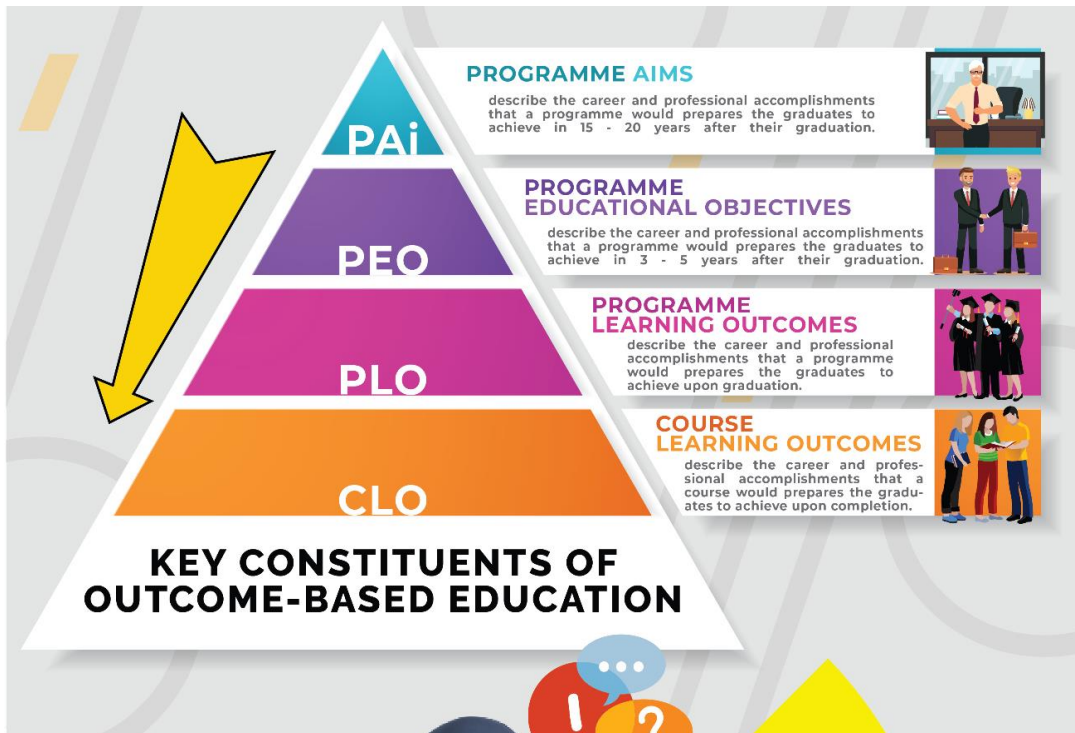


# PAi, PEO, PLO & CLO





# PAi, PEO, PLO & CLO



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# PAi, PEO, PLO & CLO

## PROGRAMME OVERVIEW

Islamic finance around the world has registered robust economic growth over the years. The concept of Islamic finance was spread quickly and got tremendous embraced by the populace. This continuously development calls for strengthen the national strategy to enhance human capacity and inducing greater sensitization in Islamic finance. Therefore, the program of Diploma in Islamic Banking and Finance is tailored to satisfy the needs of the industry while adhering to polytechnics standards of excellent, generating competent and highly skilled graduates. This program is a three-year full-time program comprising of six semesters coursework with one full semester of industrial training, in order to expose to the real working world. Students are prepared for their future particularly in banking and finance sector, locally and globally.

Diploma in Islamic Banking and Finance is designed to equip students with knowledge and skills in Islamic banking and financial area, which are now among the fastest growing segments of global financial services. Based on the program standard of Muamalat and Islamic Finance by Malaysia Qualification Agency, this program comprising the element of muamalat, Islamic finance, Islamic banking, risk management and takaful and Islamic financial planning and wealth management. In addition, the students are also encompass the basic business and financial literacy namely business mathematics, statistics, business accounting, principles of marketing, macroeconomics, microeconomics and entrepreneurship. The combination of compulsory courses, common core courses and discipline courses with selected assessment are projected to enhance student to achieve the five clusters of learning outcomes of knowledge and understanding, cognitive skills, functional work skills, personal and entrepreneurial skills and ethics and professionalism.

# PAi, PEO, PLO & CLO



## JOB PROSPECT

This program provides the knowledge and skills in Islamic banking and finance that can be applied to a broad range of careers in a wide variety of industry settings including, management, marketing, banking, finance, investment, takaful and risk management. The knowledge and skills that the students acquiring from the program will enable them to participate in the job market as:-

- Assistant Bank officer
- Stock Broker
- Zakat Center Administrator
- Takaful Agent
- Financial Consultant
- Personal Financial Advisor
- Personal Banker
- Financial Planner
- Financial Executive
- Unit Trust Executive
- Bank Executive

## EDUCATIONAL GOAL

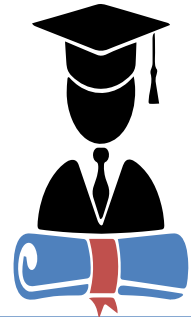
To produce holistic and competent TVET graduates capable of contributing to the national Development.

## PROGRAMME AIM

This program believes that every individual has potential to be foster adaptable, responsible and agile Islamic banking professionals in supporting national agenda in providing innovative Islamic financial services to meet global demand.

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# PAi, PEO, PLO & CLO



## PROGRAMME EDUCATIONAL OBJECTIVES (PEO)

The Diploma in Islamic Banking and Finance program shall produce semi-professionals who:

### PEO 1

Apply knowledge, understanding and professional skills in facing challenges and providing resourceful solution for banking and finance issues.



### PEO 2

Agile in execution, able to interact and communicate effectively in Islamic banking and finance operations.



### PEO 3

Able to manipulate digital applications and data as well agile in executing the roles of a leader in managing issues at work.

### PEO 4


Proactively acquire new knowledge and skills for career advancement and comply with organizational professional ethics in Islamic banking and finance practices and social environment.


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# PAi, PEO, PLO & CLO


## PROGRAMME LEARNING OUTCOMES (PLO)


Upon completion of the program, students should be able to:


-  **PLO 1**


Apply principles of Islamic banking, financial service and compliance in accordance with emerging changes and challenges in Islamic banking and finance field.
-  **PLO 2**


Analyze issues and solutions in Islamic banking and finance by employing appropriate and relevant approaches.
-  **PLO 3**

Display Islamic banking and financial technical skills in Islamic banking and finance operations.
-  **PLO 4**

Demonstrate effective interactive communication in executing Islamic banking and finance operations.
-  **PLO 5**

Use digital applications and interpret data in Islamic banking and finance operation.
-  **PLO 6**

Demonstrate role as a leader in a team.
-  **PLO 7**

Participate in acquiring new knowledge and entrepreneurship relating activities.
-  **PLO 8**

Demonstrate positive values and accountability in Islamic banking and finance practices.

# PAi, PEO, PLO & CLO

## PROGRAMME STRUCTURE



Course Code	Course Name	Classification	Credit	Pre/Co-Requisite
MPU21032	Penghayatan Etika dan Peradaban	Compulsory	2	
DUE10012	Communicative English 1		2	
MPU24XX1	Unit Beruniform 1*		1	
MPU24XX1	Sukan*			
DPB10013	Microeconomics	Common Core	3	
DPA10183	Business Accounting		3	
DPB30063	Statistics		3	
DPD10012	Aqidah Islamiyyah	Discipline Core	2	
DPD10022	Usul Fiqh		2	

# PAi, PEO, PLO & CLO

## PROGRAMME STRUCTURE



Course Code	Course Name	Classification	Credit	Pre/Co-Requisite
MPU23012	Pengajian Islam*	Compulsory	2	
MPU23042	Nilai Masyarakat Malaysia*		2	
MPU24XX1	Kelab / Persatuan*		1	
MPU24XX1	Unit Beruniform 2*		1	MPU24xx1
DPB20033	Macroeconomics	Common Core	3	DPB10013
DPD20032	Fiqh Muamalat	Discipline Core	3	DPD10022
DUF10072	Arabic for Muamalat		2	
DPD20132	Akhlag Islamiyyah		2	
DPD20042	Islamic Financial System		2	
DPD20005	Islamic Economics		3	

# PAi, PEO, PLO & CLO

## PROGRAMME STRUCTURE



Course Code	Course Name	Classification	Credit	Pre/Co-Requisite
DUE30022	Communicative English 2	Compulsory	2	DUE10012
MPU22012	Entrepreneurship		2	
DPB20053	Business Mathematics	Common Core	3	
DPM10013	Principles of Marketing		3	
DPD30063	Investment From Islamic Perspectives	Discipline Core	3	
DPD30073	Islamic Financial Planning		3	
DPD30082	Qawaid Fiqhiyyah		2	



# PAi, PEO, PLO & CLO

## PROGRAMME STRUCTURE



Course Code	Course Name	Classification	Credit	Pre/Co-Requisite
DUE50032	Communicative English 3	Compulsory	2	DUE30022
DPD40093	Financial Management From Islamic Perspectives	Discipline Core	3	
DPD40103	Accounting For Islamic Financial Institutions		3	DPA10183
DPD40113	Islamic Bank Management		3	
DPD40182	Islamic Social Finance		2	
DPD40143	Islamic Banking Products and Services		3	

# PAi, PEO, PLO & CLO

## PROGRAMME STRUCTURE



Course Code	Course Name	Classification	Credit	Pre/Co-Requisite
DPD50153	Corporate Finance From Islamic Perspectives	Discipline Core	2	DPD40093
DPD50163	Islamic Financial Services, Legal and Governance Framework		3	
DPD50173	Credit Analysis and Financing		3	
DPD50122	Takaful		3	
DPD50193	Risk Management		2	
DPB50163	Business Project	Elective	3	

# PAi, PEO, PLO & CLO

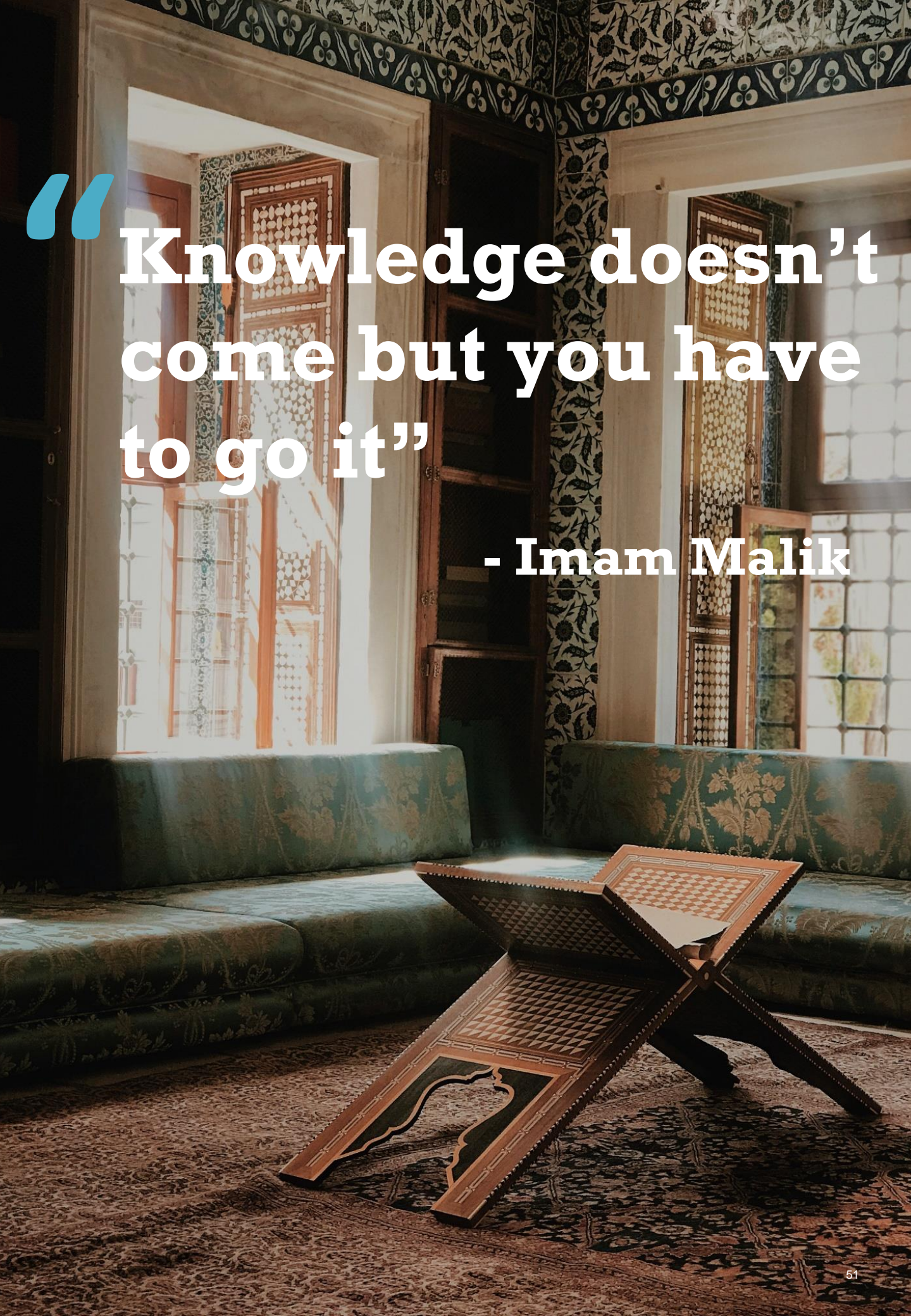
## PROGRAMME STRUCTURE



Course Code	Course Name	Classification	Credit	Pre/Co-Requisite
DUT60019	Industrial Training	Industrial Training	9	

<b>TOTAL CREDIT TO BE GRADUATED</b>	<b>95 KREDIT</b>
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CLASSIFICATION	CREDIT VALUES	%
Compulsory	14	15%
Common Core	18	19%
Discipline Core	51	54%
Elective	3	3%
Industrial Training	9	9%
<b>Total Credit Values</b>	<b>95</b>	<b>100%</b>

A photograph of a traditional Islamic interior. In the foreground, a green patterned sofa sits on a dark, ornate rug. A wooden prayer stand (minbar) with intricate carvings is positioned in front of the sofa. The background features large windows with decorative wooden frames and a floral patterned wall. The lighting is warm and natural, coming from the windows.

**“ Knowledge doesn’t  
come but you have  
to go it”**

**- Imam Malik**

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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MPU21032 PENGHAYATAN ETIKA DAN PERADABAN	
SYNOPSIS	PENGHAYATAN ETIKA DAN PERADABAN ini menjelaskan tentang konsep etika daripada perspektif peradaban yang berbeza. Ia bertujuan bagi mengenal pasti sistem, tahap perkembangan, kemajuan dan kebudayaan merentas bangsa dalam mengukuhkan kesepaduan sosial. Selain itu, perbincangan dan perbahasan berkaitan isu-isu kontemporari dalam aspek ekonomi, politik, sosial, budaya dan alam sekitar daripada perspektif etika dan peradaban dapat melahirkan pelajar yang bermoral dan profesional. Penerapan amalan pendidikan berimpak tinggi (HIEPs) yang bersesuaian digunakan dalam penyampaian kursus ini.
CLO	<ol style="list-style-type: none"> <li>1. Membentangkan konsep etika dan peradaban dalam kepelbagaian tamadun. (A2, CLS 5)</li> <li>2. Menerangkan sistem, tahap perkembangan, kesepaduan sosial dan kebudayaan merentas bangsa di Malaysia. (A2, CLS 5)</li> <li>3. Mencadangkan sikap yang positif terhadap isu dan cabaran kontemporari dari perspektif etika dan peradaban. (A3, CLS 4)</li> </ol>
DUE10012 COMMUNICATIVE ENGLISH 1	
SYNOPSIS	COMMUNICATIVE ENGLISH 1 focuses on developing students' speaking skills to enable them to communicate effectively and confidently in group discussions and in a variety of social interactions. It is designed to provide students with appropriate reading skills to comprehend a variety of texts. the students are equipped with effective presentation skills as a preparation for academic and work purposes.
CLO	<ol style="list-style-type: none"> <li>1. Participate in a discussion using effective communication and social skills to reach an amicable conclusion by accommodating differing views and opinions. (A3, CLS3b)</li> <li>2. Demonstrate awareness of values and opinions embedded in texts on current issues (A3, CLS 3b)</li> <li>3. Present a topic of interest that carries identifiable values coherently using effective verbal and nonverbal communication skills (A2, CLS 4)</li> </ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

SEMESTER 1

MPU24XX1 UNIT BERUNIFORM 1*	
SYNOPSIS	Briged Rela Siswa Siswi (RELASIS) 1 memfokuskan kepada penguasaan pengetahuan dan kemahiran khusus secara holistik bagi mengukuhkan pembentukan kemahiran insaniah pelajar yang positif.
CLO	<ol style="list-style-type: none"> <li>1. Mempamerkan kemahiran khusus bagi kursus berkaitan (P2, CLS4)</li> <li>2. Menunjukkan kepimpinan dan kerja berpasukan berdasarkan penguasaan kemahiran dan amalan positif (A3, CLS3d)</li> </ol>
MPU24XX1 SUKAN*	
SYNOPSIS	SUKAN adalah aktiviti yang mengandungi latihan kemahiran berguna secara rekreasi dan peraturan-peraturan tertentu dalam mengejar kecemerlangan bagi penguasaan pengetahuan dan kemahiran khusus secara holistik bagi mengukuhkan pembentukan kemahiran insaniah pelajar yang positif.
CLO	<ol style="list-style-type: none"> <li>1. Mempamerkan kemahiran khusus bagi kursus berkaitan (P2, CLS4)</li> <li>2. Menunjukkan kepimpinan dan kerja berpasukan berdasarkan penguasaan kemahiran dan amalan positif (A3, CLS3d)</li> </ol>
DPB10013 MICROECONOMICS	
SYNOPSIS	MICROECONOMICS provides information on concepts and basic principles related to microeconomics problems. The course emphasises the demand and supply theory, elasticity and production as well as market equilibrium. It also provides information on how to determine the efficiency of a market, and how to evaluates the costs and benefits of government intervention in a market.
CLO	<ol style="list-style-type: none"> <li>1. Explain basic theory and concepts of microeconomics. (C2, PLO1)</li> <li>2. Apply the knowledge of microeconomics theories to solve the business problems. (C3, PLO5)</li> <li>3. Discuss clearly the impact of economic changes towards market equilibrium. (A2, PLO7)</li> </ol>

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# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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DPA10183 BUSINESS ACCOUNTING	
SYNOPSIS	BUSINESS ACCOUNTING enables students to develop knowledge in the operational aspects of accounting system and procedures. Students can comply with the accounting techniques to maintain accounting record in preparation of financial statements. Students can also apply in accounting cycle related to principles and practice of accounting.
CLO	<ol style="list-style-type: none"><li>1. Explain clearly the principles and practices in accordance with the approved accounting standards to generate the Financial Statements (C2, PLO1)</li><li>2. Prepare the Financial Statements by applying knowledge of the relevant financial information in accordance with the approved accounting standards (C3, PLO3)</li><li>3. Discuss the accounting treatments by referring to the various sources of document (A2, PLO6)</li></ol>
DPB30063 STATISTICS	
SYNOPSIS	STATISTICS provides knowledge and exposure to of statistical concepts, techniques, and how to utilize these techniques in data collection processes. This course emphasizes on the knowledge and the ability to handle statistical data and interpret them effectively. This course also provides understanding on how to apply statistical data in relevant fields.
CLO	<ol style="list-style-type: none"><li>1. Explain clearly the basic concept of statistics (C2, PLO1)</li><li>2. Apply accurately the various statistical techniques and formulation in solving statistical problem (C3, PLO2)</li><li>3. Construct frequency distribution table in producing graphical representations (P3, PLO5)</li></ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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DPD10012 AQIDAH ISLAMIYYAH	
SYNOPSIS	AQIDAH ISLAMIYYAH memberikan kefahaman tentang konsep keimanan melalui rukun iman yang enam iaitu beriman kepada Allah SWT, beriman dengan malaikat, beriman kepada kitab-kitab, beriman kepada para rasul, beriman kepada hari kiamat dan beriman kepada qada' dan qadar. Menghuraikan konsep umum pegangan akidah Ahli Sunnah Wal Jamaah serta mengetahui isu-isu akidah yang melanda umat Islam kini.
CLO	<ol style="list-style-type: none"><li>1) Mentakrifkan konsep akidah Islam yang berdasarkan al-Quran dan alSunnah. (C2, PLO1)</li><li>2) Menjelaskan enam rukun iman beserta dalil menurut al-Quran dan alSunnah berdasarkan mazhab akidah Ahli Sunnah Wal Jamaah. (C2, PLO2)</li><li>3) Membentangkan isu-isu semasa berkaitan akidah yang melanda umat Islam kini. (A2,PLO4)</li></ol>
DPD10022 USUL FIQH	
SYNOPSIS	USUL FIQH membincangkan pengenalan Usul Fiqh yang merangkumi pengertian dari aspek bahasa dan istilah, kepentingan, susur galur pertumbuhan serta aliran dalam penulisannya. Ia juga membincangkan empat sumber hukum yang disepakati dan tiga sumber hukum yang tidak disepakati serta pembahagian hukum taklifi dan hukum wad'i.
CLO	<ol style="list-style-type: none"><li>1. Menerangkan konsep dan kepentingan Usul Fiqh dalam Syariat Islam (C2, PLO1)</li><li>2. Membincangkan faktor kemunculan dan sumber-sumber hukum dalam Usul Fiqh. (C2, PLO2)</li><li>3. Mempraktikkan pembahagian hukum dalam ilmu Usul Fiqh. (A2, PLO4)</li></ol>



# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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MPU23012 PENGAJIAN ISLAM*	
SYNOPSIS	PENGAJIAN ISLAM disediakan untuk melahirkan warganegara yang faham tasawwur (konsep) Islam sebagai satu cara hidup yang bersepadu dan seimbang serta berupaya menghadapi pelbagai masalah dan cabaran. Perbincangan berasaskan kepada konsep-konsep asas Islam, Islam sebagai cara hidup, institusi Islam dan cabaran semasa.
CLO	<ol style="list-style-type: none"><li>1. Melaksanakan dengan yakin amalan Islam dalam kehidupan seharian. (A2, CLS4)</li><li>2. Menerangkan etika dan profesionalisme berkaitan Syariah dan Institusi Islam dalam membentuk pembangunan ummah. (A3, CLS5)</li><li>3. Menghubunkait minda ingin tahu dengan Islam dan cabaran semasa di Malaysia. (A4, CLS4)</li></ol>
MPU23042 NILAI MASYARAKAT MALAYSIA*	
SYNOPSIS	NILAI MASYARAKAT MALAYSIA membincangkan aspek sejarah pembentukan masyarakat, nilai-nilai agama, adat resam dan budaya masyarakat di Malaysia. Selain itu, pelajar dapat mempelajari tanggungjawab sebagai individu dan nilai perpaduan dalam kehidupan di samping cabaran- cabaran dalam membentuk masyarakat Malaysia.
CLO	<ol style="list-style-type: none"><li>1. Membincangkan sejarah dan nilai dalam pembentukan masyarakat di Malaysia (A2, CLS4)</li><li>2. Menerangkan etika dan profesionalisme terhadap konsep perpaduan bagi meningkatkan semangat patriotisme masyarakat Malaysia (A3, CLS5)</li><li>3. Menghubunkait minda ingin tahu dengan cabaran-cabaran dalam membentuk masyarakat Malaysia (A4, CLS4)</li></ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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MPU24XX1 KELAB / PERSATUAN*	
SYNOPSIS	KELAB memfokuskan kepada penguasaan pengetahuan dan kemahiran khusus secara holistik bagi mengukuhkan pembentukan kemahiran insaniah pelajar yang positif.
CLO	<ol style="list-style-type: none"><li>1. Mempamerkan kemahiran khusus bagi kursus berkaitan (P2, CLS4)</li><li>2. Menunjukkan kepimpinan dan kerja berpasukan berdasarkan penguasaan kemahiran dan amalan positif (A3, CLS3d)</li></ol>
MPU24XX1 UNIT BERUNIFORM 2*	
SYNOPSIS	Briged Rela Siswa Siswi (RELASIS) 2 memfokuskan kepada penguasaan pengetahuan dan kemahiran khusus secara holistik bagi mengukuhkan pembentukan kemahiran insaniah pelajar yang positif.
CLO	<ol style="list-style-type: none"><li>1. Mempamerkan kemahiran khusus bagi kursus berkaitan (P2, CLS4)</li><li>2. Menunjukkan kepimpinan dan kerja berpasukan berdasarkan penguasaan kemahiran dan amalan positif (A3, CLS3d)</li></ol>
DPB20033 MACROECONOMICS	
SYNOPSIS	MACROECONOMICS provides information on the concepts of economics. The course emphasizes the role of economics sectors in determining the GDP. This course also provides information on the importance of government policy to overcome the economic problem.
CLO	<ol style="list-style-type: none"><li>1. Explain the impact of macroeconomics problems to the economic system in current economic trend. (C2, PLO1)</li><li>2. Use the national income data and theories to evaluate the performance of an economy. (C3, PLO5)</li><li>3. Describe the importance of macroeconomic theories to overcome the economic problems. (A2, PLO7)</li></ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

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DPD20032 FIQH MUAMALAT	
SYNOPSIS	<p>FIQH MUAMALAT course exposes students to the concepts and principles of Syariah and Muamalat, Mal (Property) and Khiyar. Throughout this course the theory, classification and elements in Islamic contract involving parties and its subject matter are described. It also introduces the concepts of Zakah, Gharar, Riba and Maisir in the light of teaching of the Holy Quran, Hadith, Ijma' Ulama' and Qiyas.</p>
CLO	<ol style="list-style-type: none"> <li>1. Write concepts and principles of Shariah and Muamalat, types of mal (property) and ownership as requirement in an ethical contract. (C3, PLO2)</li> <li>2. Explains the element, classification and types of contract in Islamic banking and finance. (P2, PLO3)</li> <li>3. Present and answer question related to the concept of Zakah, Riba, Gharar and Maisir with confidence on a well-organized assigned group project. (A2, PLO4)</li> </ol>
DUF10072 ARABIC FOR MUAMALAT	
SYNOPSIS	<p>ARABIC FOR MUAMALAT dibentuk untuk membina kemahiran mendengar, bertutur dan menulis dalam Bahasa Arab. Pelajar akan diperkenalkan dengan huruf vokal dan konsonan Bahasa Arab. Selain itu, pelajar juga dapat mengenalpasti pembahagian kalimah Arab dan membentuk ayat yang mudah setelah menguasai muftadak dan khabar. Pendekatan komunikasi akan diterapkan melalui dialog-dialog yang memberi penekanan kepada konteks sebenar komunikasi dan gaya bahasa yang diperlukan dalam urusan muamalat dan kewangan.</p>
CLO	<ol style="list-style-type: none"> <li>1. Menerangkan kemahiran asas bahasa Arab dalam situasi semasa. (C2, CLS3b)</li> <li>2. Menunjukkan kemahiran komunikasi lisan dan bertulis bahasa Arab yang berkesan dalam perbualan harian. (C3, CLS3b)</li> <li>3. Menunjuk cara kemahiran komunikasi efektif dalam perbualan bahasa Arab di pelbagai situasi. (A3, CLS4)</li> </ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

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DPD20132 AKHLAK ISLAMIYYAH	
SYNOPSIS	AKHLAK ISLAMIYYAH diperkenalkan untuk memberi pemahaman tentang keperluan memiliki akhlak terpuji (mahmudah) dan menghindarkan akhlak terkeji (mazmumah) melalui perincian tajuk teori pemikiran akhlak Islam, sifat akhlak terpuji dan terkeji serta amalan yang menjurus kepada perlakuan akhlak terpuji yang diperlukan dalam sektor kewangan dan perbankan Islam.
CLO	<ol style="list-style-type: none"> <li>1. Menerangkan tentang konsep akhlak dan permasalahannya dalam pembentukan akhlak individu. (C2, PLO1)</li> <li>2. Menghuraikan akhlak mahmudah dan mazmumah sebagai asas untuk bermuamalah. (C2, PLO2)</li> <li>3. Membentangkan hal keperibadian dengan isu-isu semasa muamalat dalam sektor kewangan dan perbankan Islam melalui aktiviti berkumpulan. (A2, PLO8)</li> </ol>
DPD20042 ISLAMIC FINANCIAL SYSTEM	
SYNOPSIS	ISLAMIC FINANCIAL SYSTEM discusses the history of Islamic banking and in the modern era including the development and the structure of financial system as well as legal framework and legislation in Islamic banking and finance. This course also covers the relevant issues in Islamic banking and finance for students to understand the current scenario due to the globalization.
CLO	<ol style="list-style-type: none"> <li>1. Illustrate the development of Islamic financial system in Muslim countries. (C3, PLO1)</li> <li>2. Demonstrate the financial system that comprises Islamic financial markets instruments in Malaysia. (C3, PLO3)</li> <li>3. Presents the current practice of legal and governance framework in Islamic Bank in Malaysia. (A2, PLO8)</li> </ol>

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# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

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DPD20053 ISLAMIC ECONOMICS	
SYNOPSIS	ISLAMIC ECONOMICS is designed to provide knowledge of the concept of the Islamic economic system and how it differs from a conventional economic system. The course emphasizes on the direction and implementation of an economic system based on the man natural tendency. This course provides knowledge and a correct position and preparing on how students becoming a competent Islamic financial practitioner.
CLO	<ol style="list-style-type: none"><li>1. Explain the Islamic economic system, how it differs from economic conventional system and issues related to the hierarchy of consumption and production. (C2, PLO2)</li><li>2. Recognize the basic concepts of business in Islam, Islamic financial institutions, ethics in Islam and reported within stipulated time frame. (P3, PLO3)</li><li>3. Practice independent acquisition of knowledge for life-long learning in accomplishing group presentation. (A2, PLO8)</li></ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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DUE30022 COMMUNICATIVE ENGLISH 2	
SYNOPSIS	COMMUNICATIVE ENGLISH 2 emphasises the skills required at the workplace to describe products or services as well as processes or procedures. This course will also enable students to make and reply to enquiries and complaints.
CLO	<ol style="list-style-type: none"> <li>1. Describe a product or service effectively by highlighting its features and characteristics that appeal to a specific audience (A3,CLS3b).</li> <li>2. Describe processes, procedures and instructions clearly by highlighting information of concern (A3,CLS4).</li> <li>3. Demonstrate effective communication and social skills in handling enquiries and complaints amicably and professionally (A3,CLS3b).</li> </ol>
MPU22012 ENTREPRENEURSHIP	
SYNOPSIS	ENTREPRENEURSHIP focuses on the fundamentals and concept of entrepreneurship in order to inculcate the value and interest in students to choose entrepreneurship as a career. This course can help students to initiate creative and innovative entrepreneurial ideas. It also emphasizes a preparation of a business plan framework through business model canvas.
CLO	<ol style="list-style-type: none"> <li>1. Propose the value proposition of entrepreneurial idea using Business model Canvas (A3,CLS3b)</li> <li>2. Develop a viable business plan by organizing business objectives according to priorities (A4,CLS4)</li> <li>3. Organize the online presence business in social media marketing platform (A3,CLS4)</li> </ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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### DPB20053 BUSINESS MATHEMATICS

SYNOPSIS	BUSINESS MATHEMATICS provides knowledge of various basic mathematical concepts, management problems and basic operational research techniques based on financial and quantitative methods. The course emphasizes the application of mathematical concepts and solutions in business and management. This course provides information and exposes the student to basic practices in the world of business and finance.
CLO	<ol style="list-style-type: none"><li>1. Apply business mathematics problems using the various basic equation and formula algebraically or graphically. (C3,PLO1)</li><li>2. Calculate accurately the business mathematical concepts and formulation in solving management problem issue. (C3,PLO2)</li><li>3. Clarify precisely the concept of interest on financial and business practices in Malaysia. (A2,PLO5)</li></ol>

### DPM10013 PRINCIPLES OF MARKETING

SYNOPSIS	PRINCIPLES OF MARKETING provides knowledge to students regarding the concepts and terminologies in marketing. This course emphasizes the marketing principles; the environment; segmentation, targeting and positioning; and marketing mix focusing on the consumer market.
CLO	<ol style="list-style-type: none"><li>1. Explain concepts and terminologies in the marketing field (C2,PLO1)</li><li>2. Apply the knowledge of marketing strategies and marketing mix that are relevant to the organizations' objectives (C3,PLO1)</li><li>3. Present with confidence the marketing mix strategies to show the ability as a leader and working in a team (A2,PLO6)</li></ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

DPD30063 INVESTMENT FROM ISLAMIC PERSPECTIVES	
SYNOPSIS	INVESTMENT FROM ISLAMIC PERSPECTIVE focuses on the understanding of Islamic investment concept and the application of trading skills in the market. Students will be introduced the regulatory and standard-setting bodies related to Islamic investment activities. It comprises concepts and calculation of risk and return in investment, types of investment, types of investment analysis and Islamic stock screening.
CLO	<ol style="list-style-type: none"><li>1. Analyze the concept of Islamic investment using financial instrument in the market. (C4, PLO2)</li><li>2. Builds trading skill to trade in the Islamic capital market. (P3, PLO5)</li><li>3. Presents type of securities traded on the Bursa Malaysia. (A2, PLO4)</li></ol>
DPD30073 ISLAMIC FINANCIAL PLANNING	
SYNOPSIS	ISLAMIC FINANCIAL PLANNING course is designed to enable students to develop a conceptual structure of Islamic financial planning. In this course, students are provided with framework of each of the major concerns of a financial planner as preparation for the basic study to be covered in the other courses. This module prepares students towards becoming a competent financial planner. The topics include risk management and takaful, investment planning, zakat and tax planning, waqf, wasiyyah and hibah management, retirement planning.
CLO	<ol style="list-style-type: none"><li>1. Analyze the systematic process of developing a financial plan towards achieving financial objective. (C4, PLO2)</li><li>2. Constructs Islamic financial planning according to the financial planning code of conduct. (P3, PLO3)</li><li>3. Presents the implementation process for the financial planning by adopting professional responsibilities and ethical conducts of Islamic financial planner. (A2, PLO8)</li></ol>



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# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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DPD30082 QAWAID FIQHIYYAH	
SYNOPSIS	QAWAID FIQHIYYAH membincang konsep umum Qawaid Fiqhiyyah yang merangkumi pengertian dari aspek bahasa dan istilah serta kedudukannya dalam syariat Islam. Ia juga menjelaskan lima kaedah asas Qawaid Fiqhiyyah serta cabang dari kaedah asas. Pemilihan beberapa kaedah Qawaid Fiqhiyyah yang ada hubung kait secara langsung dalam bidang mua'malah.
CLO	<ol style="list-style-type: none"><li>1. Menerangkan konsep dan peranan Qawaid Fiqhiyyah dalam syariat Islam. (C2, PLO1)</li><li>2. Menjelaskan lima asas kaedah Qawaid Fiqhiyyah beserta cabangnya. (C2, PLO2)</li><li>3. Menghubungkan kaedah dalam Qawaid Fiqhiyyah dengan Mua'malah. (A4, PLO4)</li></ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

DUE50032 COMMUNICATIVE ENGLISH 3	
SYNOPSIS	COMMUNICATIVE ENGLISH 3 aims to develop the necessary skills in students to analyse and interpret graphs and charts from data collected as well as to apply the job hunting mechanics effectively in their related fields. Students will learn to gather data and present them through the use of graphs and charts. Students will also learn basics of job hunting mechanics which include using various job search strategies, making enquiries, and preparing relevant resumes and cover letters. The students will develop communication skills to introduce themselves, highlight their strengths and abilities, present ideas, express opinions and respond appropriately during job interviews.
CLO	<ol style="list-style-type: none"> <li>1. Present gathered data in graphs and charts effectively using appropriate language forms and functions. (A2,CLS3b)</li> <li>2. Prepare a high impact resume and a cover letter, highlighting competencies and strengths that meet employer's expectations. (A4,CLS4)</li> <li>3. Demonstrate effective communication and social skills in handling job interviews confidently. (A3,CLS3b)</li> </ol>
DPD40093 FINANCIAL MANAGEMENT FROM ISLAMIC PERSPECTIVES	
SYNOPSIS	FINANCIAL MANAGEMENT FROM ISLAMIC PERSPECTIVE focuses on the understanding theoretical, conceptual and application of financial management. Students will be introduced the financial concepts and tools includes financial statement analysis, stock and Islamic Bond valuation. This course focus company financial performance and the financial instruments used in financial decision- making. It comprises dividends policy, working capital management and introduction to derivatives are discussed.
CLO	<ol style="list-style-type: none"> <li>1. Apply the theories and concepts of financial management from Islamic perspective to analyze and solve appropriate the organization's financial position. (C3, PLO2)</li> <li>2. Constructs various financial decision making techniques to evaluate company's financial performance. (P4, PLO3)</li> <li>3. Organize teamwork to show interpersonal skills about knowledge of financial management. (A4, PLO4)</li> </ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

DPD40103 ACCOUNTING FOR ISLAMIC FINANCIAL INSTITUTIONS	
SYNOPSIS	This course is designed to provide a comprehensive and practical knowledge on fundamental ACCOUNTING FOR ISLAMIC FINANCIAL INSTITUTION based on applicable standards, policies and regulations. The content of this course including the introduction to accounting for Islamic Financial Institution, accounting for Islamic deposit and investment account, accounting for financing, zakat and financial reporting.
CLO	<ol style="list-style-type: none"> <li>1. Apply the principles of Islamic accounting, Islamic financial contracts and zakat based on applicable accounting standard. (C2, PLO1)</li> <li>2. Construct the journal entries, financial statement and zakat calculation for Islamic banking. (C3, PLO2)</li> <li>3. Demonstrate the professionalism, values and attitude in accounting for Islamic banking. (A3, PLO8)</li> </ol>
DPD40113 ISLAMIC BANK MANAGEMENT	
SYNOPSIS	ISLAMIC BANK MANAGEMENT focuses on the fundamental understanding of Islamic bank management in managing capital, liquidity, asset and liability. Students will be introduced on how to evaluate Islamic banks' financial performance by using four financial ratios which are liquidity, efficiency, leverage and profitability ratios. This course also will expose on how to evaluate Islamic banks' performance and their principal competitors by using five financial ratios which are return on asset, return on equity, net financing margin, non-financing income margin and net operating margin.
CLO	<ol style="list-style-type: none"> <li>1. Apply the concepts of Islamic bank management to deal with bank management decisions. (C3, PLO1)</li> <li>2. Analyze Islamic banks' financial performance by using appropriate financial ratios. (C4, PLO2)</li> <li>3. Explain Islamic banks' performance by using appropriate ratios in group presentation. (A3, PLO4)</li> </ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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DPD40182 ISLAMIC SOCIAL FINANCE	
SYNOPSIS	ISLAMIC SOCIAL FINANCE offers a comprehensive approach for understanding theories and concepts of Islamic social finance which discusses waqf and endowment, hisbah, Baitulmal, Islamic microfinancing and crowdfunding. This course prepares students to apply the concept of Islamic social finance as an additional method to complement the Islamic financial system.
CLO	<ol style="list-style-type: none"><li>1. Apply the concept of Islamic social finance. (C3, PLO1)</li><li>2. Prepare a project report by applying any Islamic social finance concept in Malaysia (P3, PLO3)</li><li>3. Present the application of Islamic crowdfunding instrument in Malaysia. (A3, PLO8)</li></ol>
DPD40143 ISLAMIC BANKING PRODUCTS AND SERVICES	
SYNOPSIS	ISLAMIC BANKING PRODUCTS AND SERVICES focuses on the foundation of Islamic banking, deposit products, financing products, trade financing, and electronic banking. This course also introduces marketing of Islamic Financial service.
CLO	<ol style="list-style-type: none"><li>1. Explain the foundation, products and services in Islamic Banking Industry Malaysia. (C2, PLO1)</li><li>2. Differentiate the types and features of Deposit Products, Financing Products, Trade Financing and electronic Banking in Islamic Banking Industry. (C4, PLO2)</li><li>3. Propose marketing strategy for Islamic Financial Services. (A3, PLO4)</li></ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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DPD50153 CORPORATE FINANCE FROM ISLAMIC PERSPECTIVES	
SYNOPSIS	CORPORATE FINANCE FROM ISLAMIC PERSPECTIVES is designed to provide a fundamental of corporate finance theories, corporate financial strategies, and the analysis of corporate finance for Islamic financial institution. The topics include, ethics and firm value, cost of capital, capital budgeting, capital structure, working capital management, short and long-term financing, mergers and acquisitions.
CLO	<ol style="list-style-type: none"> <li>1. Apply the principles of corporate finance theories, concepts and models from Islamic perspectives to deal with corporate finance decisions. (C3, PLO2)</li> <li>2. Constructs corporate financial strategies pertaining to cost of capital, capital budgeting, capital structure and corporate structuring. (P3, PLO3)</li> <li>3. Propose the strategic business decisions based on corporate finance theories and models. (A3, PLO6)</li> </ol>
DPD50163 ISLAMIC FINANCIAL SERVICES, LEGAL AND GOVERNANCE FRAMEWORK	
SYNOPSIS	ISLAMIC FINANCIAL SERVICES, LEGAL AND GOVERNANCE FRAMEWORK is designed to provide a fundamental understanding of Islamic financial services, legal and governance framework. The topics include, Malaysia Code on Corporate Governance, Shariah Governance Framework, Bank Negara Malaysia Shariah Standards, Regulatory Bodies and Legal Framework of Islamic Financial Institutions and Islamic financial services.
CLO	<ol style="list-style-type: none"> <li>1. Explain the component of Islamic financial services, legal and governance framework in Islamic finance industry. (C2, PLO2)</li> <li>2. Prepare solutions to issues in Islamic finance based on legislation, regulation and regulatory body standard to manage and resolve issues in Islamic finance. (P2, PLO3)</li> <li>3. Present the application of Islamic Finance Services, legal and governance framework to resolve issues in Islamic Finance. (A2, PLO8)</li> </ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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DPD50173 CREDIT ANALYSIS AND FINANCING	
SYNOPSIS	CREDIT ANALYSIS AND FINANCING offers a comprehensive approach to apply theories and concept of financing which emphasizes fundamental of financing, credit risk analysis, types of financing and credit recovery. The course prepares students to evaluate creditworthiness of customers in applying financing approval and also be able to propose recovery process based on warning signals in financing.
CLO	<ol style="list-style-type: none"> <li>1. Apply the fundamental of financing, credit analysis, types of financing and ascertain future credit problems. (C3, PLO2)</li> <li>2. Prepare the quantitative and qualitative credit assessment through a group project report. (P3, PLO3)</li> <li>3. Propose recovery process and legal action based on warning signals in financing. (A3, PLO8)</li> </ol>
DPD50122 TAKAFUL	
SYNOPSIS	The concept of TAKAFUL, or Islamic insurance, where resources are pooled to help the needy does not contradict Shariah. The concept is in line with the principles of compensation and shared responsibilities among the community. Takaful emphasizes the importance of Takaful principles. It comprises knowledge of the Takaful in Malaysia which covers General and family Takaful and the elements involve while doing implementation of Takaful.
CLO	<ol style="list-style-type: none"> <li>1. Apply the principles and fundamental of Takaful. (C3, PLO1)</li> <li>2. Explain the type of Takaful plan and underwriting. (C4, PLO2)</li> <li>3. Perform interactive communication skills while doing presentation regarding Takaful planning. (A3, PLO7)</li> </ol>

# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

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<b>DPD50193 RISK MANAGEMENT</b>	
SYNOPSIS	RISK MANAGEMENT is the identification, evaluation, and prioritization of risks followed by coordinated and economical application of resources to minimize, monitor, and control the probability or impact of unfortunate events or to maximize the realization of opportunities. Operating in a dynamic environment, every business entity requires an active risk management strategy to protect itself from unexpected results. Sound risk management is the key responsibility of the management and should be part and parcel of the overall corporate governance structure.
CLO	<ol style="list-style-type: none"> <li>1. Apply the fundamentals of risk management and risk analysis. (C3, PLO1)</li> <li>2. Identify risk management instrument and ISO Shariah standard. (C4, PLO2)</li> <li>3. Performs interactive communication while doing presentation. (A2, PLO4)</li> </ol>
<b>DPB50163 BUSINESS PROJECT</b>	
SYNOPSIS	BUSINESS PROJECT provides students with an opportunity to apply knowledge and skills on how to construct new ideas and provide solutions to current issues or challenges faced by businesses. Students will be able to apply business concepts and strategies acquired throughout their studies to address a specific business issue in areas such as accounting, entrepreneurship, human resources, management, insurance, banking and finance, marketing, logistics and supply chain, retailing and international business.
CLO	<ol style="list-style-type: none"> <li>1. Apply the concept of strategic management in business project. (C3, PLO2)</li> <li>2. Produce business project report on selected business issue by using appropriate format. (P4, PLO3)</li> <li>3. Present the business project implementation on selected business issue. (A2, PLO6)</li> </ol>

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# PAi, PEO, PLO & CLO

## COURSE LEARNING OUTCOME (CLO)

Upon completion of the course, students should be able to:

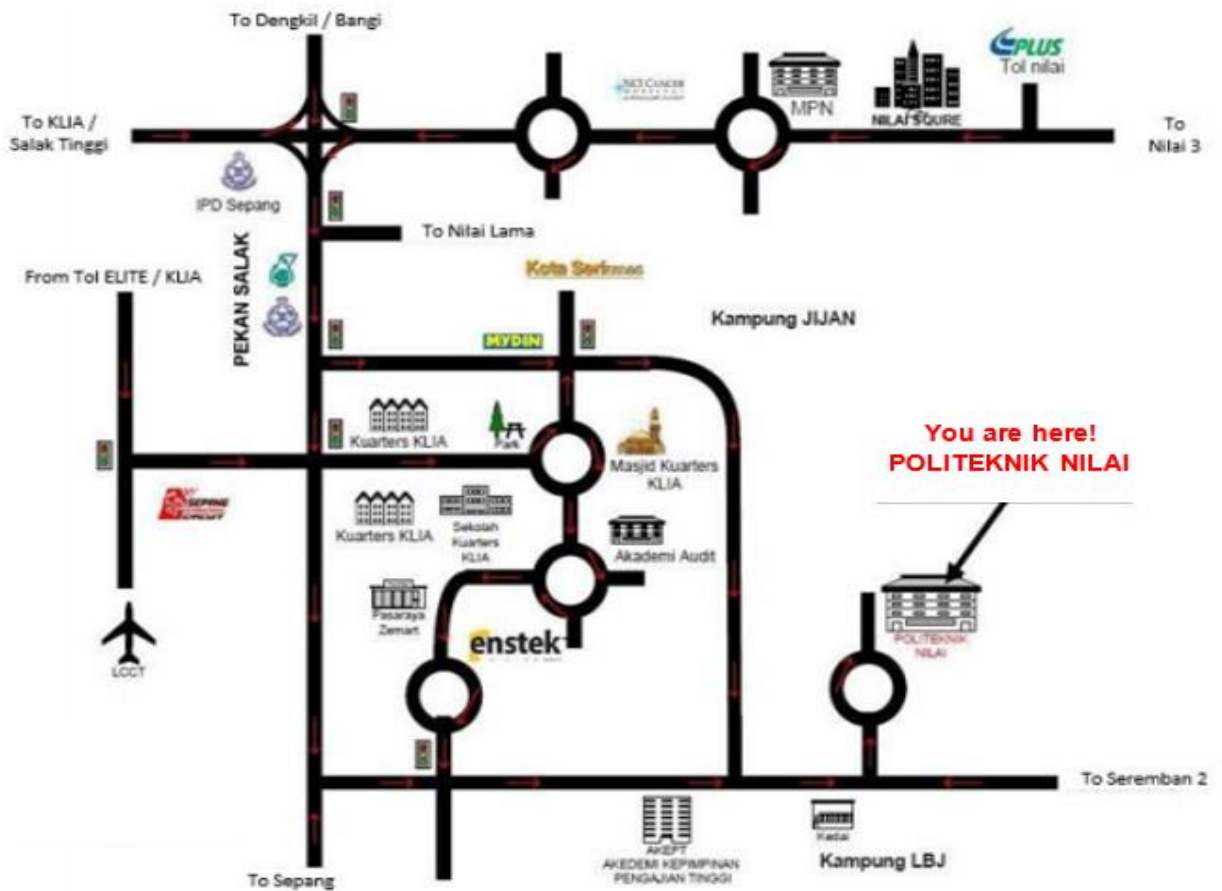
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DUT60019 INDUSTRIAL TRAINING	
SYNOPSIS	INDUSTRIAL TRAINING prepares students with employability skills and current industrial technologies in actual working environment. This course allows students to experience the work culture of the workplace as well as provides a platform for students to put into practice the skills and knowledge learnt. The desired attributes include organizational orientation and professional ethics, effective communication, leadership and teamwork, continuous learning and information management, as well as self-management and entrepreneurial mind at the workplace.
CLO	<ol style="list-style-type: none"><li>1. Perform duties in accordance with job requirements at the workplace (P4, CLS3a)</li><li>2. Display effective communication and social skills at the workplace (A5, CLS3b)</li><li>3. Integrate values, attitudes and professionalism effectively at the workplace (A4, CLS5)</li><li>4. Develop responsibility of leadership and teamwork at the workplace (A4, CLS3d)</li><li>5. Organize information management appropriately at the workplace (P4, CLS3c)</li><li>6. Integrate lifelong learning skills and entrepreneurial mind at the workplace (A4, CLS4)</li></ol>



# Contact Us





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**POLITEKNIK NILAI**



Laman Rasmi Politeknik Nilai



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Negeri Sembilan

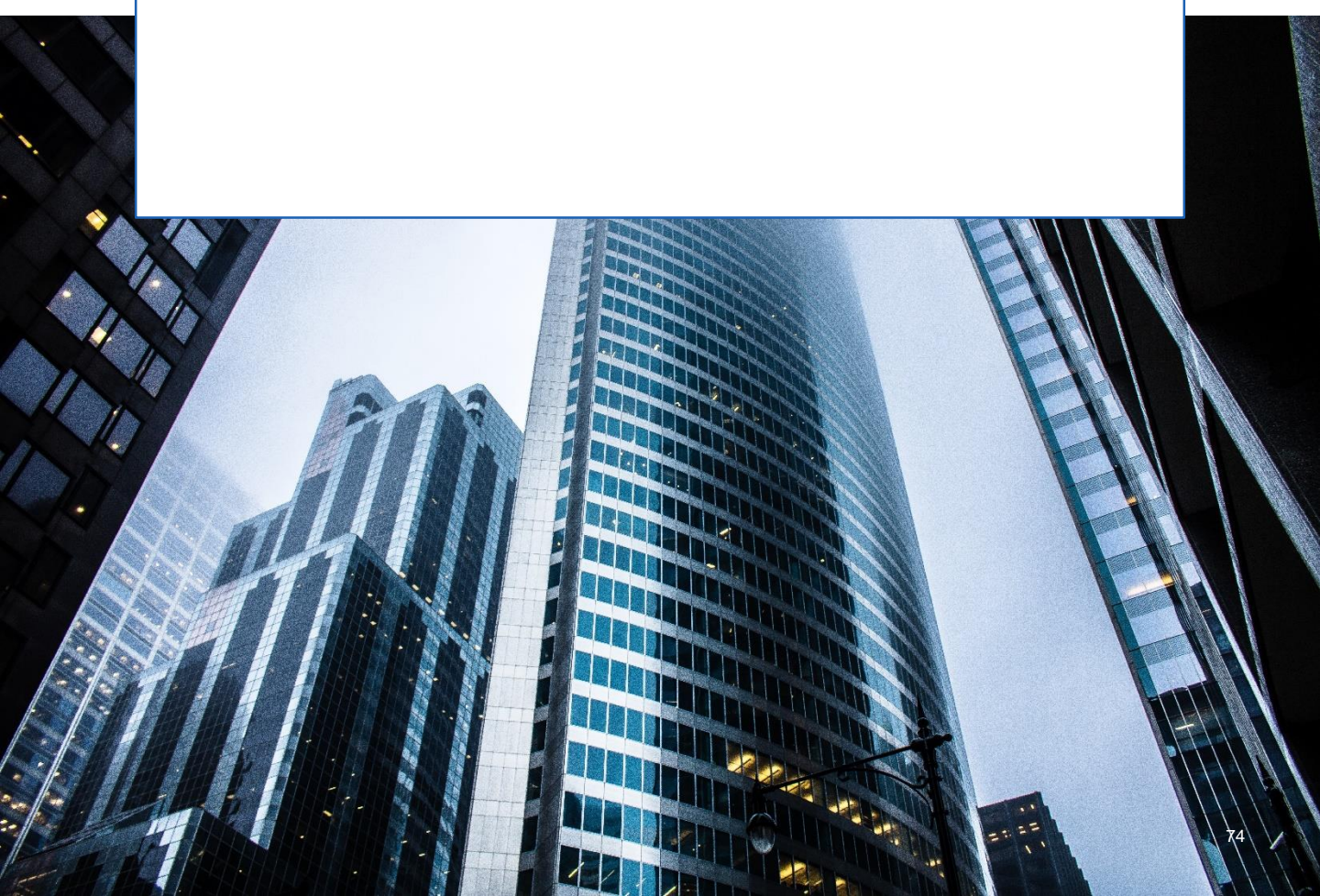


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# Glossary



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# GLOSSARY

**PEO** - Programme Educational Objectives (PEOs) describe the career and professional developments of graduates, which are to be assessed in a minimum of five years.

**PLO** - Programme Learning Outcomes (PLO) explain the knowledge, skills, and values that the students are expected to attain upon graduation.

**CLO** - Course Learning Outcomes (CLO) outline the course specifications to be acquired by students.

**Course Outline** - Course Outline is a lecturer teaching-learning plan throughout a semester.



# DIPLOMA IN ISLAMIC BANKING & FINANCE



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