

PROGRAMME HANDBOOK

DIPLOMA IN LOGISTICS & SUPPLY CHAIN
MANAGEMENT
(DIPLOMA PENGURUSAN LOGISTIK &
RANTAIAN BEKALAN)



SESSION DECEMBER 2020
(INTAKE MARCH 2021)

PROGRAMME INFORMATION

DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

INTRODUCTION

Logistics is the term widely used in the business field for the range of activities associated with the movement of storage and handling of materials. This programme presents a broad view of logistics activities acquired through a combination of examinations, coursework, industrial attachments, and business project in the final year. Students learn the relevant academic and vocational logistics management principles, skills, and knowledge through innovative teaching and learning methodologies. This logistics course will help prepare students to responsibly manage various functions in the broad area of logistics, including freight, supply chains, transport, procurement, warehousing, as well as many other areas.

SYPNOPSIS

The Diploma in Logistics and Supply Chain Management is specially developed to provide comprehensive coverage of the various components of the logistics and supply chain industry such as logistics management, procurement, distribution, transportation, export, import documentation, and warehouse operation. Apart from the technical knowledge and skills, the curriculum also emphasizes the development of the individual potential of students in an integrated and holistic manner through courses such as Islamic studies, moral studies, co-curriculum, and entrepreneurship.

VISION

To be the Leading-Edge TVET Institution.

MISSION

- (1) To provide wide access to quality and recognized TVET programmes.
- (2) To empower communities through lifelong learning.
- (3) To develop holistic, entrepreneurial, and balanced graduates.
- (4) To capitalize on smart partnerships with stakeholders.

JOB PROSPECT

Graduates of this three (3) year programme will embark on careers in the job market as

Executives/Officers/Supervisors/
Assistants in the following area:

- Supply Chain / Logistics
- Shipping Forwarding / Freight Operations
- Warehouse / Transports / Purchasing/Production / Inventory Control / Distribution

EDUCATION GOAL

To produce holistic and competent TVET graduates capable of contributing to the national development.

PROGRAMME AIM

The program believes every individual has potential and the program aims to foster adaptable and responsible logistics & supply chain practitioners in supporting nation's aspiration in positioning Malaysia as the "preferred logistics gateway to Asia"

PROGRAMME EDUCATIONAL OBJECTIVES (PEO)

The Diploma in Logistics and Supply Chain Management programme shall produce semi-professionals who are:

01

Logistics & Supply Chain practitioners who apply knowledge, understanding and managerial skills in providing a solution in dynamic industries globally

02

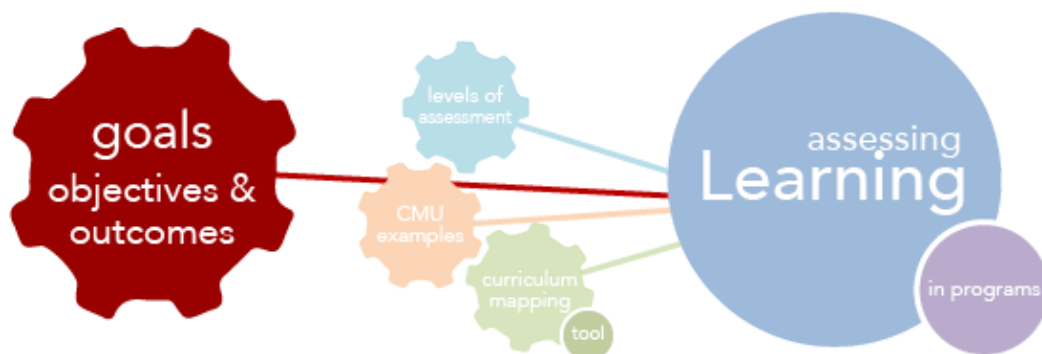
Logistics & Supply Chain practitioners who agile and innovative in execution and able to manipulate digital applications and data to perform business tasks

03

Logistics & Supply Chain practitioners who are a confident communicator with persuasive communications and nimble in executing the roles of a leader in providing a high quality of services to the business operations

04

Logistics & Supply Chain practitioners who proactively acquire new knowledge and skills for career advancement and resilient with a positive attitude to take exciting challenges in a fast-changing global environment



PROGRAMME LEARNING OUTCOME (PLO)

Upon completion of the programme, students should be able to:

- PLO1** Apply principles of logistics and supply chain and other related areas in managing business operations
- PLO2** Utilize concept of logistics and supply chain in solving industrial operation
- PLO3** Perform technical skills in managing logistics and supply chain activities
- PLO4** Demonstrate effective communication and interpersonal skills in a team
- PLO5** Use digital application and interpret data in managing business operations
- PLO6** Demonstrate social skills and responsibilities by taking alternate role as a leader or member of a diverse team
- PLO7** Demonstrate personal and entrepreneurial skills in managing business operating activities
- PLO8** Integrates professionalism, positive attitudes and values in engaging with society and stakeholders

DLS PROGRAMME ACREDITED BY:



MQA/FA0989



The Chartered
Institute of Logistics
and Transport

PROGRAMME STRUCTURE

DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

SEMESTER 1

CLASSIFICATION	COURSE CODE	COURSE NAME	CREDIT VALUES
COMPULSARY	MPU21012	PENGAJIAN MALAYSIA	2
	DUE10012	COMMUNICATIVE ENGLISH 1	2
	MPU24XX1	SUKAN / UNIT BERUNIFORM 1	1
COMMON CORE	DPA10183	BUSINESS ACCOUNTING	3
	DPB10013	MICROECONOMICS	3
	DPM10013	PRINCIPLES OF MARKETING	3
DISCIPLINE CORE	DPL10013	FUNDAMENTAL OF LOGISTICS MANAGEMENT	3
TOTAL			17

SEMESTER 2

CLASSIFICATION	COURSE CODE	COURSE NAME	CREDIT VALUES
COMPULSARY	MPU23012	PENGAJIAN ISLAM	2
	MPU23042	NILAI MASYARAKAT MALAYSIA	
	MPU24XX1	KELAB / UNIT BERUNIFORM 2	1
COMMON CORE	DBC20012	COMPUTER APPLICATION	2
	DPB20033	MACROECONOMICS	3
	DPB30063	STATISTICS	3
	DPP20013	INTRODUCTION TO INTERNATIONAL BUSINESS	3
DISCIPLINE CORE	DPL20023	PRINCIPLES AND PRACTICES OF TRANSPORTATION	3
TOTAL			17

PROGRAMME STRUCTURE

DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

SEMESTER 3

CLASSIFICATION	COURSE CODE	COURSE NAME	CREDIT VALUES
COMPULSARY	DUE3002	COMMUNICATIVE ENGLISH 2	2
COMMON CORE	DUW10012	OCCUPATIONAL, SAFETY AND HEALTH	2
	DPB10023	PRINCIPLES OF MANAGEMENT	3
	DPB20053	BUSINESS MATHEMATICS	3
DISCIPLINE CORE	DPL30033	FUNDAMENTAL OF WAREHOUSE MANAGEMENT	3
	DPL30043	FUNDAMENTAL OF SUPPLY CHAIN MANAGEMENT	3
TOTAL			16

SEMESTER 4

CLASSIFICATION	COURSE CODE	COURSE NAME	CREDIT VALUES
COMPULSARY	MPU22012	ENTREPRENEURSHIP	2
COMMON CORE	DPB30073	BUSINESS LAW	3
	DPB50123	HUMAN RESOURCE MANAGEMENT	3
DISCIPLINE CORE	DPL40053	EXPORT, IMPORT DOCUMENTATION AND PROCEDURES	3
	DPL40063	LOGISTICS AND SUPPLY CHAIN INFORMATION TECHNOLOGY	3
ELECTIVE		ELECTIVE 1	3
TOTAL			17

PROGRAMME STRUCTURE

DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

SEMESTER 5

CLASSIFICATION	COURSE CODE	COURSE NAME	CREDIT VALUES
COMPULSARY	DUE50032	COMMUNICATIVE ENGLISH 3	2
COMMON CORE	DPB50133	OPERATIONS MANAGEMENT	3
DISCIPLINE CORE	DPL50083	PROCUREMENT IN LOGISTICS AND SUPPLY CHAIN	3
	DPL50093	DISTRIBUTION MANAGEMENT	3
	DPB50163	BUSINESS PROJECT	3
ELECTIVE		ELECTIVE 2	3
		TOTAL	17

SEMESTER 6

CLASSIFICATION	COURSE CODE	COURSE NAME	CREDIT VALUES
INDUSTRIAL TRAINING	DUT60019	INDUSTRIAL TRAINING	9
		TOTAL	9

GRAND TOTAL CREDIT: 93

REGULATIONS FOR COURSE REGISTRATION

Students MUST:

- (1) Register courses within seven (7) days after semester begins.
- (2) Obtain the advice from Academic Advisor (PA) before register.
- (3) Submit the completed form to the Academic Advisor (PA).
- (4) Finally get the signature of Academic Advisor and Head of Department.

**COURSE
REGISTRATION**

Credit for each course is as stated in the Document Kurikulum dan Struktur Kursus approved by Lembaga Kurikulum Kursus Pengajian dan program Latihan Politeknik.

Number of credits to be taken by the student for each semester is between Twelve (12) to Twenty (20) or as specified in the Document Kurikulum dan Struktur Program.

The minimum credit amount to be collected by the students before they are eligible to be considered for the award of a certificate are stated in the Document Kurikulum dan Struktur Program.

**COURSE
CREDIT**

Students need to repeat all failed courses (grade point <2.00) including the General Courses (such as Islamic Studies, Civilization etc) and the Dicipline Courses.

Students with carry courses must discuss and get advice from Academic Advisor (PA) and approved by Head Of Department.

Students should repeat all the learning activities of the courses in addition to other courses for that semester.

**CARRY
COURSE /
CARRY
SEMESTER**

Students who have registered for courses can drop or add courses, provided that the number of credit hours for that semester no less or no more than a specified number of credit hours.

The dropping and adding courses must be done within the prescribed period and they must seek for advice from Academic Advisor (PA) and approval from Head of Department.

Drop/Add courses can be done during the third to six (3rd – 6th) week of the semester.

**DROP / ADD
COURSE**

Students who have registered should follow the learning activities for the course. In order to evaluate the learning activities undertaken by a student, students must achieve a minimum percentage of attendance. (References: Arahan-arahan Peperiksaan dan Kaedah Penilaian dikeluarkan oleh Bahagian Pengurusan Politeknik, Edisi 4 2013)

ATTENTION

ORGANISATION CHART

DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT



DR NARIZAN ABDULLAH
KETUA JABATAN PERDAGANGAN
DH43



PN NOORAZIAN ISMAIL
PENOLONG KETUA JABATAN
DH43



PN NORSHIMA SHA'ARI
KETUA PROGRAM DLS
DH44



PN UMI KALTHUM ZULKEFLY
SETIAUSAHA JABATAN/DLS
DH41



PN KHAIRUNNISA YAHAYA
PENOLONG KETUA PROGRAM DLS
DH41



PN HARLINA NORDIN
PENSYARAH KANAN DH43



PN SHAMARIZA MAAROF
PENSYARAH KANAN DH43



PN SUHAILA MADROS
PENSYARAH KANAN DH43



PN NOR HAZIAH HUSSIN
PENSYARAH KANAN DH43



**PN FARDHILA SYAHIRA
SALMI NORDIN**
PENSYARAH DH44



**EN SAMSUL NIZAM
ABD RAHIM**
PENSYARAH DH44



**PN NORIMI
AHMAD SUHAILI**
PENSYARAH DH41



**EN MUHAMMAD HAMIZAN
AB. HAMID**
PENSYARAH DH41

INDUSTRY ADVISORY COMMITTEE

